

No. 12024/05/2018-Estt.
Government of India
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi- 01

Date: 02.09.2020

CIRCULAR

Subject: Engagement of retired Government servant as consultant in the Ministry of Tribal Affairs reg.

Ministry of Tribal Affairs invites application from retired Government officers, who retired at the level of Under Secretary/ Section Officer or equivalent for engagement as Consultant in the Integrated Finance Division of this Ministry for an initial period of six months. The details of engagement are as under:-

1.	Designation	Consultant
2.	Period of engagement	Initially for a period of six months
3.	No. of Personnel required	One
4.	Place of posting	Integrated Finance Division of the Ministry of Tribal Affairs at Shastri Bhawan, New Delhi
5.	Remuneration per month	Pay at the time of retirement minus pension.
6.	Age Limit	Not beyond 65 years
7.	Eligibility	Retired Government Officer at the Level of Under Secretary/Section Officer or equivalent having work experience of IFD/budget matters and NGO proposals
8.	Nature of duties	Providing advise on financial and budget matters to IFD and support in processing NGO proposals
9.	Closing date for submission of applications	Application in the prescribed proforma along with the education qualification documents may be submitted by 13.09.2020 through email only.
10.	Application to be forwarded to	Email: reema.sharma@nic.in mk.yadav88@gov.in

2. The above said engagement is purely on temporary and on contract basis. The selected candidate will not have any right to seek regularization in any post in this Ministry. Further the selected person will be governed by the provisions in the guidelines for engagement of Consultants in this Department as amended from time to time.



(Reema Sharma)

Under Secretary to the Government of India

Tel: 011-23387187

To

1. All Ministries and Departments of the Govt. of India with the request to give wide publicity to the circular among the concerned.
2. Department of Personnel & Training, North Block with request to upload DoPT's website.
3. NIC for publishing the vacancy in the Ministry's website.
4. Under Secretary (IFD) for information
5. E-office Notice Board/ Guard File

PROFORMA

Application for appointment of Consultant in Ministry of Tribal Affairs

1.	Name in full (Block Letters)				
2.	Date of Birth				
3.	Date of Superannuation from Govt. Service				
4.	Educational Qualifications				
5.	Complete Residential Address				
6.	Telephone/Mobile No.				
7.	E-mail ID				
8.	Position held since entry into service				
9.	Last pay drawn (Copies of LPC and PPO should be enclosed in case of retired Govt. servants)				
10.	Pension drawn (in case of retired Govt. servants)				
S.No.	Organisation where served and designation	Scale of Pay & Pay	From	To	Nature of work performed

11. Additional relevant information, if any, in support of your suitability for the said engagement. Attach a **separate sheet, if necessary.**

Name & Signature of the applicant:

Place:

Date: