

No. 12024/5/2020-Estt
Government of India
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi- 01
Date: 22.04.2020

CIRCULAR

Subject: Engagement of Young Consultant in the Ministry of Tribal Affairs reg.

Ministry of Tribal Affairs invites application from eligible candidates for engagement as Young Consultant in Bills and Cash Section of this Ministry for period of initially one year on contract basis. The details of engagement are as under:-

1.	Designation	Young Consultant
2.	Period of engagement	Initially one year from the date of joining
3.	No. of Personnel required	One
4.	Place of posting	Ministry of Tribal Affairs, New Delhi
5.	Remuneration per month	Rs 33000/- (consolidated).
6.	Age Limit	18 to 28 years as on date of circulation of this notice
7	Education Qualification	Graduation from a recognized University
8	Experience	One year of experience of working in Cash Section of Government Ministries/ Departments and having expertise in IT field and PFMS EIS module
9	Closing date for submission of applications	15.05.2020
10	Application to be forwarded to	Under Secretary (Establishment) Ministry of Tribal Affairs at email-id reema.sharma@nic.in (Applications to be sent through email only)

2. The above said engagement is purely on temporary and on contract basis. The selected candidate will not have any right to seek regularization in any post in this Ministry. Further the selected person will be governed by the provisions contained in the guidelines for engagement of Consultants in this Ministry as amended from time to time.



(Reema Sharma)

Under Secretary to the Government of India

Tel: 011-23387187

To

1. All Ministries and Departments of the Govt. of India with the request to give wide publicity to the circular among the concerned.
2. The Under Secretary, CS-I Division, Department of Personnel & Training, Khan Market, New Delhi with request to upload DoPT's website.
3. NIC for publishing the vacancy in the Ministry's website.
4. Section Officer (B&C) for information
5. E-office Notice Board/ Guard File

APPLICATION PROFORMA FOR THE POST OF YOUNG CONSULTANT**MINISTRY OF TRIBAL AFFAIRS, NEW DELHI**

1. Name :
2. Date of Birth :
3. Gender ;
4. Address
5. Educational Qualifications ;
6. Mobile No. ;
7. Email ID :
8. Details of employment in the chronological order, if applicable. (enclose a separate sheet, if space below is insufficient)

Department/ Institution/ Organisation	Post held	From	To	Emoluments	Nature of Duties Performed

9. Details of courses/ training programmes attended, if any :
10. Details of publication, in any :
11. Languages known :
12. Details of previous Consultancy, if any :
13. Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if need be.
14. Remarks:

<p>Paste your passport size photo here</p>
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(Signature of candidate)

Date :