

F.No. 11013/1/2010-Estt  
Government of India  
Ministry of Tribal Affairs  
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Shastri Bhawan, New Delhi  
Dated 31.07.2019

**CIRCULAR**

Ministry of Tribal Affairs is proposing to frame the Recruitment Rules for the post of Legal Assistant [General Central Service, Group 'B, Non-Gazetted, Non-Ministrial Post' in Pay Level 7 ] in this Ministry.

2. In pursuance of Department of Personnel and Training's Instruction, a draft of Recruitment Rules for the post of Legal Assistant is placed on the website for information/comments of all concerned stakeholders.

3. The comments/views, if any, on provisions contained in Draft Recruitment Rules may kindly be furnished to the undersigned within 30 days from the date of issue of this circular failing which it shall be presumed that the concerned stakeholder has no objection to the provisions proposed in draft Recruitment Rules.

  
(Reema Sharma) 31/7/19

Under Secretary to the Govt. of India  
Ph. 23387187

To  
All stakeholders

Copy to :  
NIC Cell-with the request to upload the circular along with enclosures on the website of the Ministry of Tribal Affairs.

## MINISTRY OF TRIBAL AFFAIRS

### NOTIFICATION

New Delhi, the July, 2019

**GSR.....**—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to the post of Legal Assistant (Group 'B' post) in the Ministry of Tribal Affairs, namely :—

1. **Short title and commencement.** — (1) These rules may be called the Ministry of Tribal Affairs (Legal Assistant, Group 'B' post) Recruitment Rules, 2019.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of posts, classification and Level in the Pay Matrix**—The number of the post, their classification and Level in the Pay Matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age limit, other qualifications, etc.**—The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the aforesaid Schedule.

4. **Disqualification.** —No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts :

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.**—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving**—Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Ex-servicemen and other special category of persons in accordance with the orders issued by the Central Government from time to time in this regard.

### SCHEDULE

Name of post	Number of post	Classification	Level in the Pay Matrix as per 7 <sup>th</sup> CPC	Whether selection post or non-selection post	Age limit for direct recruitment
(1)	(2)	(3)	(4)	(5)	(6)
1. Legal Assistant	1*(2019) *Subject to variation dependent on workload.	General Central Service, Group 'B', Non-Gazetted, Non-Ministerial	Level 7 (Rs 44900-142400/-) in Pay Matrix	Not Applicable	Not applicable

Educational and other qualifications required for recruitment	Whether age and educational qualifications prescribed will apply in the case of promotees	Period of probation, if any	Method of recruitment, Whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods
(7)	(8)	(9)	(10)
<p><b>Essential:</b></p> <p>(i) Bachelors Degree in Law from a recognized University established or incorporated by or under a Central Act or Provincial Act, or a State Act, or any institution for higher education deemed to be a University by the Central Government or any other institution or foreign University approved by the Central Government; and</p> <p>(ii) Two years' experience in legal matters in Central or State Government or Public Sector Undertakings or Private Sector Organisations.</p>	Not applicable	Not applicable	By deputation failing which by short-term-contract

In case of recruitment by deputation / absorption, grades from which promotion or deputation/ absorption is to be made.	If a Departmental Promotion Committee exists, what is its composition?	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(11)	(12)	(13)
<p>Officers under the Central or State Government or Union Territory administrations:</p> <p>A(i) holding analogous posts on a regular basis in the Parent Cadre or Department; or</p> <p>(ii) with three years regular service in post in Level 6 (Rs 35400-112400/-) of the Pay Matrix as per 7<sup>th</sup> CPC or equivalent; and</p> <p>(B) Possessing the educational qualifications and experience prescribed under column (7)</p> <p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three years).</p> <p>(The maximum age limit for appointment by deputation shall be not exceeding 56 years. The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahual and Spiti district and Pangi Sub-division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).</p>	<p><b>Not Applicable</b></p>	<p>Consultation with Union Public Service Commission not necessary.</p>

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(Reema Sharma)  
Under Secretary to the Government of India