



By speed post

F.No.22019/03/2013-NGO  
Government of India  
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110115  
Dated the 8<sup>th</sup> December 2014

To

The Pay and Accounts Officer,  
Ministry of Tribal Affairs,  
Shastri Bhawan,  
New Delhi.

**Subject:** Grant-in-Aid to Vanvasi Ashram Trust, At-Peria-34, PO-Peria, District- Wayanad, Pin-760644, Kerala for running and maintenance of ongoing project 'Residential School' for 180 ST Students at Vill.Periya, Mandal-Mananthavady, P.O.Periya District, Wayanad, Kerala towards full & final instalment for the year 2013-14 during the current financial year 2014-15 *on reimbursement basis*.

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Sir,

I am directed to refer to letter No. 27182/PM/13/SCSTDD dated 11.02.2014 from the Government of Kerala, SC/ST Development(B) Department and to convey the sanction of the President of India for payment of Grants-in aid of **Rs.28,15,470/-(Rupees Twenty Eight Lakh Fifteen Thousand Four Hundred Seventy only)** towards full & final instalment for the year 2013-14 as a reimbursement of expenditure during the current financial year 2014-15 in favour of Vanvasi Ashram Trust, At-Peria-34, PO-Peria, District-Wayanad, Pin-760644, Kerala for running & maintenance of ongoing project Residential School for 180 ST students. The details of Expenditure as per norms are enclosed in Annexure-I. The grant-in-aid shall be subject to provisions of GFR-2005. The list of documents to be maintained as per GFR is indicated in Annexure-II. The grantee organization has submitted utilization certificate of the earlier grant and no utilization certificate is pending against the grantee organization under the scheme. Since the grant for the year 2013-14 is being sanctioned as reimbursement of expenditure during the year 2014-15, no utilization certificate is required to be submitted.

2. The accounts of all grantee Institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called upon to do so.

3. The members of the executive committee of the grantee organization should execute bonds in a prescribed format that they themselves jointly and severally:-

- abide by the conditions of the grants-in-aid by the target dates, if any, specified therein; and
- utilize the grants for the purpose for which it has been sanctioned and not divert the grants-in-aid or entrust execution of the project to any other Institutions(s) or Organization(s); and
- abide by any other conditions specified in the agreement governing the grants-in-aid.

(प्रपोद कुमार साहू)  
(P. K. SAHOO)

अवर सचिव/Under Secretary  
जनजातीय कार्य मन्त्रालय  
Ministry of Tribal Affairs  
भारत सरकार, नई दिल्ली  
Govt. of India, New Delhi

In the event of the grantee organization failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified under the bond.

5. The grantee institutions/organizations shall observe the reservations for Scheduled Caste, Scheduled Tribes and OBC in posts and services under its control on the lines indicated by the Government of India.

6. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for.

7. The accounts of the organization shall be audited from Chartered Accountants of its own choice.

8. The grantee organization shall not dispose of the assets, acquired wholly or substantially out of Government grants, except those declared as obsolete and unserviceable or condemned in accordance with the procedure laid down in the General Financial Rules, 2005 without obtaining prior approval of the Ministry of Tribal Affairs.

9. Utilization certificate in the prescribed form under GFR-19A duly signed by the competent authority relating to previous grants is enclosed herewith.

10. **Refund of Unspent Balance:** The Unspent balance, if any, will be surrendered to the Ministry of Tribal Affairs.

11. **Recurring Grant:** The Unspent Balance from this grant/installment will be adjusted from the subsequent grant.

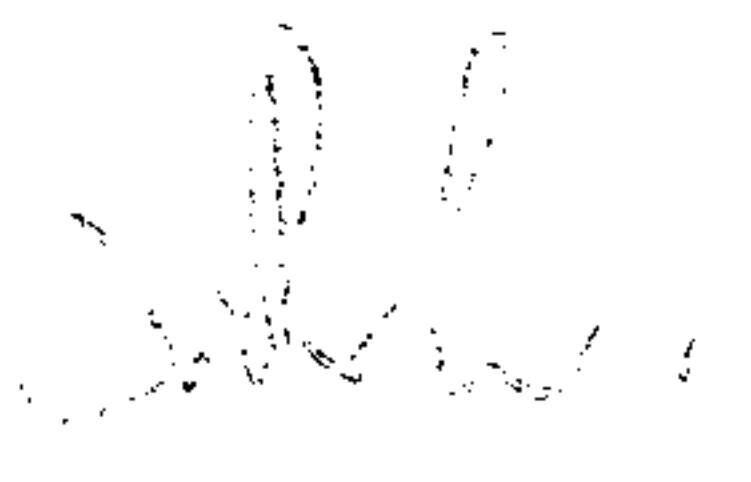
12. **Salary of Staff:** Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.

13. **Other payments:** Other payments with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheques by the implementing agency.

14. The grants-in-aid sanctioned under the scheme is subject fulfillment of following conditions, and the terms & conditions laid down under the scheme by the Voluntary Origination (VO)/Non-Governmental Organization (NGO):-

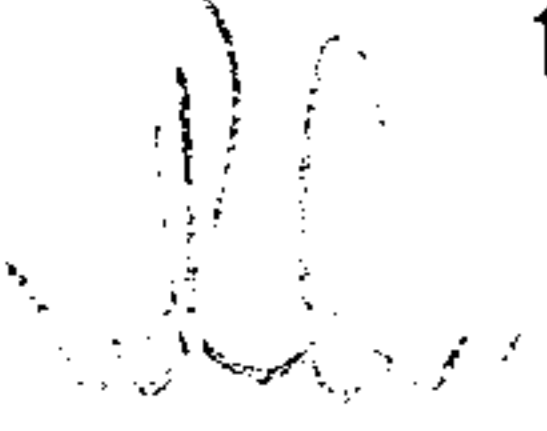
a) The grant is provided to Voluntary Agencies working in their field of operation. It is an additive funding to their existing efforts based on the discretion of the Government.

b) The Grant-in-aid may be terminated at any time at the sole discretion of the Government.


  
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- c) The jurisdiction in respect of or arising out of any or all disputes pertaining to the grant-in-aid under the scheme shall alone be of the Courts in Delhi.
- d) The assets acquired for and/on behalf of the Voluntary Organizations out of the grant-in-aid shall be the property of the Government. On termination of grant, the property shall vest in the Social Welfare Department of the State Government/District Collector.
- e) An amount of at least 10% of the total approved expenditure shall be borne by the Organization from its own resources.
- f) The details of funds approved for the financial year in respect of the Voluntary Organizations is enclosed.
- g) The Organization shall confirm in writing that the Terms and Conditions hereof, and the terms & conditions laid down under the scheme are acceptable to it.
- h) The Organization shall also execute a bond in favour of the President of India committing that it shall abide by the Terms and Conditions attached to the grant-in-aid and that in case of failure to abide by the same, it shall refund to the Government the total amount of grant-in-aid sanctioned to it for the purpose with interest thereon at the prevailing rates. In case any fraud or misrepresentation is detected, the organization and its President/Secretary in addition to recovery will also be liable for criminal charges.
- i) The organization shall maintain separate accounts in a nationalized/scheduled Bank in respect of this grant. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization shall have the accounts of the grant-in-aid audited by Chartered Accountant and supply a copy of the following audited accounts together with Utilization Certificate, to the Ministry of Tribal Affairs:-
- The Receipt and Payment Account of grant-in-aid in question for the year.
  - The Income and expenditure accounts of grant-in-aid in question for the year.
  - The Balance Sheet indicating assets and liabilities from the grant-in-aid in question.
  - The Utilization Certificate along with the item-wise break-up.
  - The Audited Accounts of the organization as a whole for the year.
  - Auditor's Report.
- j) The organization shall submit to the Ministry of Tribal Affairs every three months, a performance cum achievement report on the project for which financial assistance has been granted.
- k) That the facilities to be extended with the help of the grant-in-aid shall be available for the welfare of all Scheduled Tribes irrespective of creed, religion, color etc.
- l) The organization shall not obtain grant for the same purpose from any other source, including Government sources.
- m) The organization shall utilize the grants for the purpose for which it has sanctioned and not divert grant-in-aid or entrust the execution of the project for which grant-in-aid is sanctioned to any other organization or institution.

  
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- n) That if the government is not satisfied with the progress of the project or finds that the conditions are being violated, it reserves the right to terminate the grant-in-aid.
- o) Any unspent balance out of this grant shall be refunded by the organization immediately after the close of the current financial year unless adjusted by the Government from the subsequent grants due.
- p) No asset made/created wholly or in part from or out of this grant-in-aid shall be disposed off, transferred or encumbered or otherwise utilized for any purpose other than for which sanctioned.
- q) The organization shall maintain a register as per GFR 19 (Performa attached) of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection by officials from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government. The register shall be maintained separately in respect of this grant and a copy furnished to the Ministry, along with the audited accounts.
- r) The release of the last instalment of the annual grant will be conditional upon grantee organization/institution providing reasonable evidence of proper utilization of instalment released earlier during the year.
- s) Organizations funded for the educational programme shall submit (a) quarterly reports indicating the number of students class wise separately for boys and girls, amount spent on Recurring and Non-recurring items during the period under report, number of students admitted, number of drop-outs if any, amount spent on payment of honorarium and amount spent on food, and (b) Annual report of number of students continuing education after finishing last class of the funded education project.
- t) The organization be funded for the 10 bedded hospital and Mobile Dispensary shall submit a quarterly progress report indicating the number of patients attended, number of patients admitted (name and address) with details of ailments, number of patients to bigger hospital, number of deaths, details of villages visited, purchase and issue of medicines, consumption of petrol, distance covered, amount spent on Recurring and Non-recurring items during the period under report.
- u) The organization running Vocational Training Center shall have to furnish progress report as to the trade-wise number of Trainees admitted, amount spent on Recurring and Non-recurring, amount spent on raw material, amount recouped through marketing of finished articles etc. action taken to give the trainees hands on training and their placement or self employment.
- v) Voluntary organization shall display boards that should be erected at each project site clearly indicating that the organization is running under the aegis of the Ministry of Tribal Affairs, Government of India and indicating the funds received year-wise, for each of the project.
- w) An inspection of the project is conducted within six months.
- x) The purchase of non-recurring items that is furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection.
- y) It is ensured that no fee is realized from the beneficiaries.

  
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- z) The organization has to intimate this Ministry, Tribal Welfare Department of the State Government and District Collector about the date of commencement of the project within one month from the issue of the sanction order, pending which no further grant would be considered.
- aa) in case of new projects, the organization shall intimate this Ministry and the State Tribal Welfare Department about the date of commencement of project and that should be within 15 days from the receipt of funds by the organization in their bank account.
- bb) That the organization shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants;
- cc) In the event of a court case, the organization shall not be entitled to any grant-in-aid till the matter is pending in the court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between the VO/NGO and a third party. By accepting the grant, the recipient accepts this condition;
- dd) for all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi;
- ee) The organization shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.
- ff) The grantee organisation shall voluntary disclose the assets created, facilities developed and activity undertaken through this grant before the Gram Sabha concerned and also submit an undertaking/certificate in this regard to this Ministry.

15. **The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of Rs.28,15,470/-(Rupees Twenty Eight Lakh Fifteen Thousand Four Hundred Seventy only) for disbursement to the grantee institution through Telegraphic/Electronic transfer to namely Vanvasi Ashram Trust, At-Peria-34, PO-Peria, District-Wayanad, Pin-760644, Kerala, in Saving Bank Account No.57066972740, State Bank of Travancore Branch at Mananthavady, RTGS/IFSC Code No. SBTR 0000321.**

16. The expenditure is debitable to the Demand No. 97 Ministry of Tribal Affairs Major Head "2225" Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities (Major Head): 02-Welfare of Scheduled Tribes (Sub-Major Head), 796- Tribal Area Sub Plans (Minor Head), 09 – Welfare of Scheduled Tribes- Other Expenditure, 05- Grant-in-aid to NGOs for STs including Coaching and Allied Scheme and Award for exemplary service: 09.05.31 Grants-in-Aid General (Plan) for the year 2014-2015.

17. The sanction is issued with the concurrence of Integrated Finance Division as communicated vide **Dy.No. 751/JS&FA/14 dated: 28.11.2014**. The pattern of assistance governing grant-in-aid has received the approval of the Ministry of Finance.

18. Certified that this sanction has been noted at **Sl.No. 98** in the register of grant.

Yours faithfully,

(P.K. Sahoo)

**Under Secretary to the Government of India.**

(प्रमोद कुमार साहू)  
(P. K. SAHOO)  
अपर सचिव/Under Secretary  
जम्मजातीय अगर्ग मन्त्रालय  
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**Copy for information and necessary action.**

1. The Secretary, Vanvasi Ashram Trust, At-Peria-34, PO-Peria, District-Wayanad, Pin-760644, Kerala,
2. The Director of Audit, Central Revenue, I.P. Estate, New Delhi.
3. The Secretary, BC/SC/ST Development Department, Government of Kerala, Secretariat, Trivendrum (with the request to inspect the organisation and submit a Inspection report within 6 months).
4. The Resident Commissioner, Government of Kerala, Kerala Bhawan, New Delhi.
5. J.S. & FA's w.r.t. their Dy.No. 751/JS&FA/14 dated: 28.11.2014.
6. Bill Copy/Sanction Folder.
7. Director Tribal Research Institute, Government of Kerala, Trivendrum.
8. The District Collector & District Magistrate, District-Wayanad, Kerala.
9. The District Social Welfare Officer, District- Wayanad, Kerala.
10. PPS to Secretary(TA).
11. IFD Section in the Ministry of Tribal Affairs.
12. Auditor General, Accountant General Office, Govt. of Kerala, Trivendrum.
13. PS to MTA
14. PPS to Secretary (TA).
15. CCA, Ministry of Tribal Affairs, New Delhi.
16. The Director, NIC with the request to post this sanction letter on the website of the Ministry.



**(P.K. Sahoo)**

**Under Secretary to the Government of India.**

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उप सचिव/Under Secretary  
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**Annexure to sanction order No.22019/03/2013-NGO dated 08/12/2014**

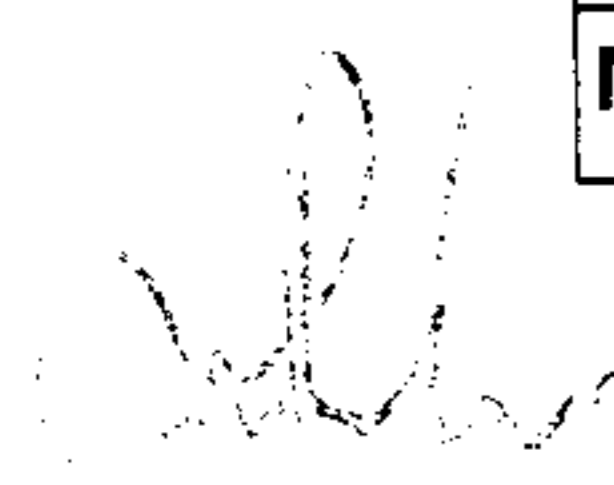
**PROJECT NAME-Residential School at Periya,Vill & P.O Mandal, Mananthavady, District-Wayanad, Kerala**

Number of beneficiaries claimed by the organization : 210

Beneficiary as per I.R. for the year 2013-14 : 210 ( found present -173)

Grant calculated for : 180 beneficiaries as last funded.

S. No	Approved items of expenditure as per financial Norms	Grants released for the year 2012-13 (180 STs)	Expenditure reported for the year 2012-13	Unspent Balance	Expenditure reported for the year 2013-14	Admissible grant for 2013-14 (180 STs)
1	Head Master/ Mistress 1 (Primary School) @ 5000/-p.m.	60000	72000	0	72000	60000
2	Warden (2) @ Rs.4000/- (p.m.)	96000	96000	0	96000	96000
3	Teacher ( Primary (7 ) @ Rs.4000/- p.m)	228000	300000	0	384000	336000
4	Teacher(Secondary)(6`>@ Rs.5000/-p.m.	240000	384000	0	360000	360000
5	Peon -(2) @ Rs.2500/- (p.m.)	60000	60000	0	60000	60000
6	Cooks -(2) @ Rs.2500/- (p.m.) each	60000	60000	0	60000	60000
7	Watchman-(1) @ Rs.2500(p.m)	30000	30 000	0	30000	30000
8	Office Assistant-cum-Typist -(1) @ Rs.2800/- (p.m.)	33600	33600	0	33600	33600
9	Doctor-2(part-time) @ Rs.4,000/- (p.m.) .(as per details of staff )	48000	96000	0	96000	96000
10	Helper to Cook (2) @ Rs.1500/- (p.m.)	36000	36000	0	37500	36000
11	Aya (2) @ Rs.2500/ p.m.	60000	60000	0	60000	60000
12	Bus Driver(1)@ Rs.2500/-	30000	30000	0	30000	30000
13	Handiman (1) @ Rs.1500/-	18000	18000	0	18000	18000
14	Sweeper -(2) @ Rs1800/- (p.m)	43200	43200	0	43200	43200
15	Accountant -(1) @ Rs.3500/-	42000	42000	0	42000	42000
16	Physical Instructor /Games Teacher(1) @ Rs.4000/- (p.m.)	48000	48000	0	48000	48000
	<b>Total</b>	<b>1132800</b>	<b>1408800</b>		<b>1470300</b>	<b>1408800</b>
17	Rent of building @/- Rs.4000 (PM) as per pre-revised norms (for rural areas) in the absence of rent assessment certificate.	48000	84000	0	84000	48000
18	Diet Charges -(per student) (p.m.) for 10 months @ Rs.660/-each	1188000	1655726	0	1390379	1188000
19	Medicine @ Rs.10,000/- (p a.)	18000	25140	0	22053	18000
20	Washing Charges (per student) @ Rs.200/-	36000	51500	0	43000	36000
21	Excursion @ Rs.20,000/- (p.a.)	36000	50000	0	43000	36000
22	Conveyance and TA for Staff Rs.10,000/-	10000	10050	0	11000	10000
23	Water & Electricity charges Rs.15,000/- (p.a.)	15000	31544	00	16255	15000
24	Contingencies/office maintenance Rs.15,000/- (p.a.)	15000	15053	0	15291	15000
25	Cooking Charges Rs.20,000/- (p.a.)	36000	97000	0	43500	36000
26	Audit Fee Rs.4,000/- (p.a.)	4000	7000	0	6000	4000
27	Cultural Expenses p.a. Rs.15000/-	27000	37615	0	333000	27000
28	Sport & Games Equipment's Rs.7500/- (p.a.)	13500	20867	0	22100	13500
29	Clothing (3 Uniform sets per student) @ Rs.900/- (p.a.)	162000	226145	0	191380	162000
30	POL	24000	30242	0	25531	24000
31	Books and Stationery: @ Rs.750/- per student	135000	189882	0	159849	135000
	<b>Total Rs.</b>	<b>2900300</b>	<b>3415231</b>	<b>0</b>	<b>3876638</b>	<b>3128300</b>
	<b>Less 10% NGO</b>	<b>290030</b>		<b>0</b>		<b>312830</b>
	<b>Net admissible grant for the year 2013-14</b>	<b>2610270</b>				<b>2815470</b>

  
**(P. K. SAHOO)**  
 Under Secretary  
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