

BY SPEED POST



F.No.22020/01/2008-NGO(Vol. II)
Government of India
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110001
Dated:08.12.2014

To

The Pay and Accounts Officer,
Ministry of Tribal Affairs,
Shastri Bhawan,
New Delhi.

Subject:-Grant-in-Aid as Recurring expenses for running and maintenance of ongoing two Educational Complexes at Morcha and other at Anakheda, District-Dindori, Madhya Pradesh for 100 ST Girls in each complex to M.P. KESHAV GRAMOTTHAN SIKSHAN SAMITI, Village-Tikariya, Post-Vikrampur, Block/District-Dindori, PIN-481879, Madhya Pradesh towards Full & Final Instalment for the year 2013-14 on (reimbursement basis) during the current financial year 2014-15.

Sir,

I am directed to refer to the letters No. 1395/1179/14/25-2 dated 25.9.2014 from the Government of Madhya Pradesh, Scheduled Tribe Welfare Department and to convey sanction of the President of India to release Grants-in aid of **Rs. 46,11,240/- (Rupees Forty Six Lakh Eleven Thousand Two Hundred Forty only)** as recurring expenditure after adjusting unspent balance of Rs.Nil/- towards Full & Final Installment for the year 2013-14 on reimbursement basis for running and maintenance of ongoing two Educational Complexes at Morcha and other at Anakheda, Distt. Dhindori for 100 ST Girls in each complex during the current financial year 2014-15 to the Secretary, KESHAV GRAMOTTHAN SIKSHAN SAMITI, Village-Tikariya, Post-Vikrampur, Block/District-Dindori, PIN-481879, Madhya Pradesh. The details of recurring expenditure enclosed at Annexure-I & II. No Utilization Certificates are due for rendition and awaited at present.

2. Since the grant has been sanctioned by way of reimbursement of expenditure already incurred on the basis of duly audited accounts, hence no UC is required in respect of sanctioned amount in terms of Note 1 of Rule No. 212(1) of GFR.

3. The accounts of all grantee Institutions/organisations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or Organisation is called upon to do so.

4. The members of the executive committee of the grantee organisation should execute bonds in a prescribed format that they themselves jointly and severally:-

(प्रमोद कुमार साहू)

(P. K. SAHOO)

अधर सचिव/Under Secretary
जनजातीय कार्य मन्त्रालय
Ministry of Tribal Affairs
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein;
and
(b) utilize the grants for the purpose for which it has been sanctioned and not divert grants or entrust execution of the project to any other Institution(s) or Organisation(s); and
(c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organisation failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at fourteen percent (14%) per annum thereon or the sum specified under the bond.

5. Institutions/organisations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts to the satisfaction of Government of India. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for.

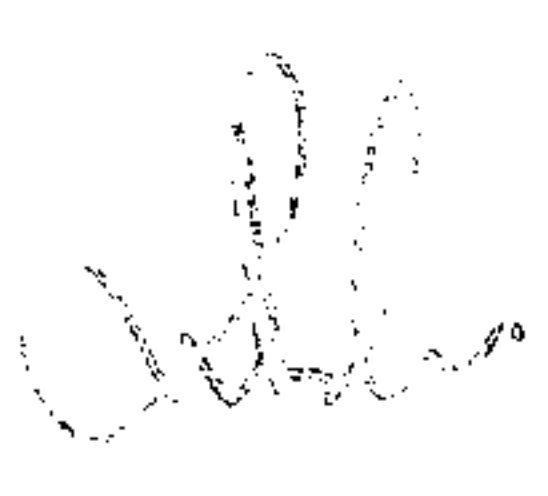
6. The accounts of the organisation shall be audited from Chartered Accountants of its own choice.

7. The Unspent balance, if any, will be surrendered to the Ministry of Tribal Affairs or may be adjusted from the subsequent grant with the prior approval of the Government.

8. Salary of Staff: Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.

9. The grant-in-aid sanctioned under the scheme is subject to fulfillment of following conditions as well as conditions laid down under the scheme by the autonomous institutions of the State Government/Voluntary Organization (VO) /Non-Governmental Organization (NGO):

- (a) that the organization shall fulfill the eligibility criteria as specified in para 2 of the scheme;
(b) the grants can not be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project;
(c) that the grantee will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it;
(d) that the organization will also execute a Bond on Non-Judicial Stamp Paper of Rs.20 in favour of the President of India to the effect that it will abide by terms and conditions attached to the grant and that revised from time to time and that in case of its failure to abide by the same, it will refund to the Government the total Grant-in-aid sanctioned to it for the purpose with interest 14% accrued thereon and shall be liable for criminal action as per law;


(P. K. SAHOO)
अधर सचिव/Under Secretary
जनजातीय कार्य मन्त्रालय
Ministry of Tribal Affairs
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

- (e) execution of bond will not apply to quasi-Governmental Institutions, Central Autonomous Organisations and Institutions whose budget is approved by Government;
- (f) that the organization will make reservations for the Scheduled Castes and Scheduled Tribes/OBC & Disabilities, etc., in the posts/services under their control on the lines of the instructions issued by the Government of India and as amended from time to time;
- (g) that the Ministry shall not be liable for any kind of payment to the temporary/regular employees appointed by the organization for running the project;
- (h) that the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of the bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection of by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization shall have the accounts of the grant-in-aid audited either by Govt. Auditor or Chartered Accountant as the case may be and supply a copy of the following audited accounts, together with Utilization Certificate, to the Ministry of Tribal Affairs latest by first week of July month every year:
- the receipt and payment account of grant-in-aid in question for the year;
 - the income and expenditure accounts of grant-in-aid in question for the year;
 - the balance sheet, indicating assets and liabilities from grant-in-aid in question;
 - the utilization certificate in prescribed format as per General Financial Rules along with the item-wise break-up;
 - auditor report;
 - the audited accounts of the organisation as a whole for the year.
- (i) the organization shall submit performance-cum-achievement report (s) every six months on the project for which it received Grant-in-aid in the prescribed format;
- (j) that the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour, etc.;
- (k) the organization will not obtain grant for the same purpose/project from any other source, including the Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference;
- (l) the organization will utilize the grant-in-aid for the purpose it has been sanctioned and not divert or entrust the execution of the project for which Grant-in-aid is sanctioned, to another organization or institution;
- (m) that if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction etc., are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice;

(प्रमोद कुमार साहू)

(P. K. SAHOO)

अवर सचिव/Under Secretary

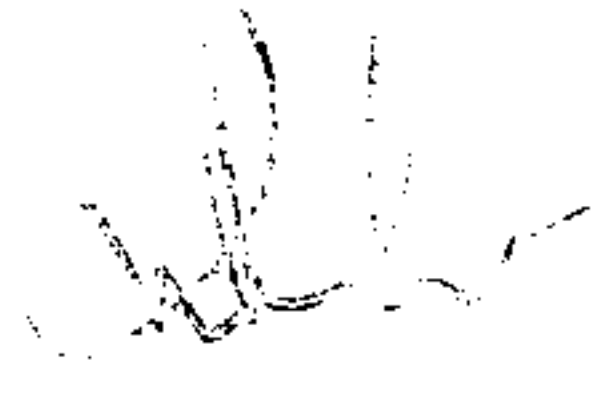
जनजातीय कार्य मन्त्रालय

Ministry of Tribal Affairs

भारत सरकार, नई दिल्ली

Govt. of India, New Delhi

- (n) at the time of renewal of the project any unspent balance out of the grants shall be adjusted by the Ministry in the subsequent admissible grant due ;
- (o) no assets acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for the purpose other than for which sanctioned;
- (p) the grantee shall maintain a register in the GFR (19) of permanent and semi-permanent assets acquired wholly or in part out of this Grant-in-aid. This register shall remain open for inspection to the officials from the Office of the Comptroller and Auditor General of India/Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof furnished to the Ministry, along with the Audited Accounts;
- (q) the release of the last instalment of the annual grant will be conditional upon the grantee institutions to provide reasonable evidence or proper utilization of instalment released earlier during the year;
- (r) the grantee should liaise with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation;
- (s) grantee who is being assisted for running educational institutions like residential schools, non-residential schools etc., the organization shall make efforts for recognition of school/courses by State Governments;
- (t) provisions of General Financial Rule 2005 shall be applicable in respect of this grant-in-aid;
- (u) the grantee shall appropriately display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India;
- (v) the grantee shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities;
- (w) the purchase of non-recurring items i.e. furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection;
- (x) that the organization shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department;
- (y) that the organization shall not charge any fees from the beneficiaries;
- (z) in case of new projects, the organization shall intimate this Ministry and the State Tribal Welfare Department about the date of commencement of project and that should be within 15 days from the receipt of funds by the organization in their bank account;


(P. K. SAHOO)
अवर सचिव/Under Secretary
जनजातीय कार्य मन्त्रालय
Ministry of Tribal Affairs
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

- (aa) that the grantee shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants;
- (bb) in the event of a Court case, the organization shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between the Voluntary Organization/Non-Governmental Organization and a third party. By accepting the grant, the recipient accepts this condition;
- (cc) for all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi;
- (dd) the organization shall abide by all the aforesaid terms & conditions and conditions under the scheme, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

10. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of **Rs.46,11,240/- (Rupees Forty Six Lakh Eleven Thousand Two Hundred Forty only)** for disbursement to the grantee institution through RTGS to the Secretary KESHAV GRAMOTTHAN SIKSHAN SAMITI, Village-Tikariya, Post-Vikrampur, Block/District-Dindori, PIN-481879, Madhya Pradesh in Current Account No.-30696154603 in State Bank of India, Branch at- SHAHPURA (District-Dindori, Madhya Pradesh), MICR Code of the Bank-481002013 and RTGS Code of the Bank-SBIN0002893, directly.

11. The expenditure is debitable to the Major Head '2225' Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities; 02-Welfare of Scheduled Tribes; 796- Tribal Area Sub Plans (Minor Head) 09- Welfare of Scheduled Tribes-Other Expenditure; 08-Strengthening of Education among ST Girls in Low Literacy Districts - 09.08:31-Grant-in-aid General (Plan) for 2014-15 under Demand No.97, Ministry of Tribal Affairs.

12. The sanction is issued with the concurrence of Integrated Finance Division as communicated vide Dy.No.744/JS&FA/2014 dated 18.11.2014. The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.

13. Certified that this sanction has been noted at Sl.No. 14 in the register of grant.

14. The grantee organization shall voluntarily disclose the assets created, facilities developed and activities undertaken through this grant before the Gram Sabha concerned and also submit an undertaking/certificate in this regard to this Ministry.

Yours faithfully,



(P.K. Sahoo)

Under Secretary to the Government of India.

(प्रमोद कुमार साहू)
(P. K. SAHOO)
अवर सचिव/Under Secretary
जनजातीय कार्य मन्त्रालय
Ministry of Tribal Affairs
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

Copy for information and necessary action: -

1. The Secretary, Secretary, KESHAV GRAMOTTHAN SIKSHAN SAMITI, Village-Tikariya, Post-Vikrampur, Block/District-Dindori, PIN-481879, Madhya Pradesh.
2. The Director General of Audit, Central Revenues, I.P. Estate, New Delhi.
3. The Principal Secretary, Scheduled Tribes Welfare Department, Government of Madhya Pradesh, Bhopal.
4. The Director, Tribal Research Institute, Government of Madhya Pradesh, Bhopal.
5. The District Collector, District-DINDORI (Madhya Pradesh).
6. The District Social Welfare Officer, District- DINDORI (Madhya Pradesh).
7. The CCA, Ministry of Tribal Affairs, New Delhi.
8. The Secretary, Ministry of Tribal Affairs, New Delhi.
9. Bill Copy/Sanction Folder.
10. B&C Section.
11. I.F.D Wing with reference to their Dy.No.744/JS&FA/2014 dated 18.11.2014.
12. The Resident Commissioner, Government of M.P., M.P. Bhavan, New Delhi.
13. The Principal Accountant General, Accountant General's Office, Bhopal Madhya Pradesh.
14. NIC with request to place the sanction letter on the website of this Ministry.



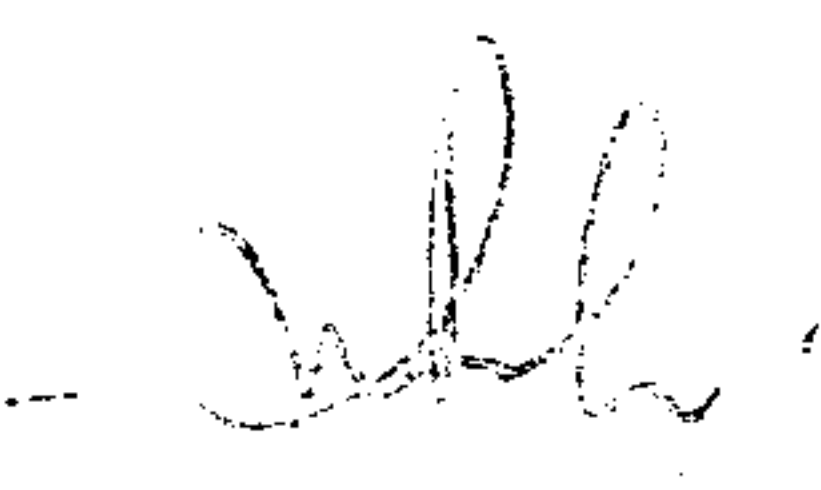
(P.K. Sahoo)

Under Secretary to the Government of India.

(प्रमोद कुमार साहू)
(P. K. SAHOO)
अवर सचिव/Under Secretary
जनजातीय कार्य मन्त्रालय
Ministry of Tribal Affairs
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

**COST ESTIMATES FOR PRIMARY LEVEL EDUCATIONAL COMPLEX at MORCHA, PO-SILAHARI,
DISTRICT-DINDORI, MADHYA PRADESH FOR THE YEAR 2013-14 FOR 100 ST GIRLS (LAST
YEAR FUNDED)**

S.No.	Item of Expenditure	Exp. Reported for the year 2013-14	Admissible Grant for 100 ST girls for the year 2013-14
1.	Building Rent @ Rs. 10000/- pm Rent Agreement may be seen at page 110/c. and Rent Assessment Certificate of PWD at page 211/c	120000	120000
2.	Maintenance allowance including mess charges @Rs.750/- per girl Student per annum	899200	750000
3.	3 sets of uniforms per annum @Rs.900/- per girl student	93250	90000
4.	Cash stipend for availing tuition/coaching @Rs.100/- per girl p Month (for 12 months)	240000	120000
5.	Course books/stationery and other educational material @Rs.50/- per girl student per month	62520	60000
6.	Examination Fee	1000	1000
7.	Honorarium (i) 06-full time teacher @Rs.5000/- p.m. (ii) Other staff a) Warden-cum-teacher @Rs.5000/- p.m. b) Accountant (Rs.3500/- p.m.) c) Support staff/residential and multi-functional [peon (Rs.1500/-p.m.), watchman (Rs.1500/-p.m.), 2 Cooks (Rs.1500/-p.m.), helper (Rs.1300/- p.m.), Sweeper (Rs.1300/- p.m.)]	648800	565000
8.	Vocational/skill development training	59800	40000
9.	Electricity and Water charges	60500	60000
10.	Medical care/contingency @ Rs.750/- per girl per annum	75300	75000
11.	Health Care (hospitalization, visit of doctors, annual health check up etc.)	52840	50000
12.	Miscellaneous including toiletries etc. @Rs.400/- per annum per Girl	71159	40000
13.	PTA/Sports function/cultural functions	16180	15000
14.	Tour/camps	204190	200000
15.	Incentives to each girl student @Rs.100/- per month to meet the day to day requirements.	120000	120000
	TOTAL	2724739	2306000
	Less unspent balance		0
	Net grant to be released for the year 2013-14 on reimbursement basis		2306000



 (प्रमोद कुमार साहू)
 (P. K. SAHOO)
 अवर सचिव/Under Secretary
 जनजातीय कार्य मन्त्रालय
 Ministry of Tribal Affairs
 भारत सरकार, नई दिल्ली
 Govt. of India, New Delhi

**COST ESTIMATES FOR PRIMARY LEVEL EDUCATIONAL COMPLEX AT ANAKHEDA, PO-VIKRAMPUR,
DISTRICT-DINDORI, MADHYA PRADESH FOR THE YEAR 2013-14 FOR 100 ST GIRLS (LAST YEAR
FUNDED)**

S.No.	Item of Expenditure	Exp. reported for the year 2013-14	Admissible Grant for 100 ST girls for the year 2013-14
1.	Building Rent @ Rs. 10000/- pm Rent Agreement may be seen at page 217/c and Rent Assessment Certificate of PWD at page 218/c	120000	120000
2.	Maintenance allowance including mess charges @Rs.750/- per girl Student per annum	897200	750000
3.	3 sets of uniforms per annum @Rs.900/- per girl student	93900	90000
4.	Cash stipend for availing tuition/coaching @Rs.100/- per girl per Month (for 12 months)	240000	120000
5.	Course books/stationery and other educational material @Rs.50/- per girl student per month	61843	60000
6.	Examination Fee	1000	1000
7.	Honorarium (i) 06-full time teacher @Rs.5000/- p.m. (ii) Other staff a) Warden-cum-teacher @Rs.5000/- p.m. b) Accountant (Rs.3500/- p.m.) c) Support staff/residential and multi-functional [peon (Rs.1500/-p.m.), watchman (Rs.1500/-p.m.), 2 Cooks (Rs.1500/-p.m.), helper (Rs.1300/- p.m.), Sweeper (Rs.1300/- p.m.)]	647800	565000
8.	Vocational/skill development training	59800	40000
9.	Electricity and Water charges	60500	60000
10.	Medical care/contingency @Rs.750/- per girl per annum	74240	74240
11.	Health Care (hospitalization, visit of doctors, annual health check up etc.)	53620	50000
12.	Miscellaneous including toiletriesetc. @Rs.400/- per annum per Girl	69857	40000
13.	PTA/Sports function/cultural functions	15985	15000
14.	Tour/camps	205430	200000
15.	Incentives to each girl student @Rs.100/- per month to meet their day to day requirements.	120000	120000
	TOTAL	2721175	2305240
	Less unspent balance		0
	Net grant to be released for the year 2013-14 reimbursement basis during the year 2014-15.		2305240

Summary of the calculation for the year 2013-14

Sl. NO.	Projects	Admissible Grant to be released for the year 2013-14 full and final grant on reimbursement basis during the year 2014-15.
1.	Education Complex at Morcha	Rs. 2306000
2.	Education Complex at Anakheda	Rs. 2305240
	Grand Total	Rs. 4611240


 (प्रमोद कुमार साहू)
 (P. K. SAHOO)
 अवर सचिव/Under Secretary
 जनजातीय कार्य मन्त्रालय
 Ministry of Tribal Affairs
 भारत सरकार, नई दिल्ली
 Govt. of India, New Delhi

Annexure-1.

Name of the organization: Nagaland Children's Home, Dimapur, Nagaland

Project Name:- Hostel for STs.

Grant calculated for : 100 ST students

S.N 0	Approved items of expenditure as per financial Norms	Expenditure reported for the year 2013-14	Admissible grant for 2013-14 for 100 ST students
Recurring			
1	Warden (1) @ Rs.4000/-(pm)	428400	48000
2	Part time Teacher (2) @ Rs. 3000/- p.m.		38400
3	Peon-cum-sweeper-(1) @ Rs.2500/-(p.m.)		30000
4	Cooks -(2) @ Rs.2500/-(p.m.) each		60000
5	Helper to Cook (1) @ Rs.1500 per month		18000
6	Watchman-cum-generator operator (1) @ Rs.2500/-(p.m.)		30000
7	Aya (1) @ Rs.2500/- per month		30000
8	Office Assistant-cum-Typist -(1) @ Rs.2000/-(p.m.)		24000
9	Doctor -(Part-time) @ Rs.4,000/-(p.m.)		48000
10	Part time accountant (1) @ Rs.2800 per month		33600
Total Salary		428400	360000
11	Maintenance of Building @ 30% of rent Rs.4000/- per month for rural area(pre-revised norms in absence of rent asesment of PWD/CPWD)	15186	14400
12	Diet Charges -(per student) (p.m.) for 10 months @ Rs.660/-	770092	660000
13	Medicine @ Rs.10000/-(p.a.)	454	454
14	Excursion @ Rs.20,000/-(p.a.)	0	0
15	Conveyance and TA for Staff Rs.8,000/-(p.a.)	7600	7600
16	Water & Electricity charges Rs.12000/-(p.a.)	22283	12000
17	Contingencies/office maintenance Rs.10,000/-(p.a.)	4304	4304
18	Cooking Charges Rs.20,000/-	30000	20000
19	Audit Fee Rs.4000/-(p.a.)	0	0
20	Cultural Expenses p.a. Rs.10000/-	0	0
21	Sport & Games Equipment's @ Rs.7500/- per annum	0	0
22	Clothing (1 Uniform sets per student) @ Rs.300/- p.a.)	35600	30000
23	Books and Stationery: @ Rs.500/- per student	174146	50000
Total		1059665	798758
Grand Total		1488065	1158758
A	Net admissible amount for the year 2013-14	1158758	
B	Less 10% NGO's contribution	115876	
C	Net admissible grant for the year 2013-14 (A minus B +C)	1042882	

