

SPEED POST



F.No.22011/02/2011-NGO
Government of India
Ministry of Tribal Affairs

...

Shastri Bhawan, New Delhi 110115

Dated: 27.9.2013

To

The Pay and Accounts Officer,
Ministry of Tribal Affairs,
Shastri Bhawan,
New Delhi.


Subject: Grant-in-Aid as recurring grant for maintenance and running of ongoing projects namely **18 Residential School (Gurukulam) in Andhra Pradesh for Scheduled Tribes to Andhra Pradesh Tribal Welfare Residential Educational Institution Society(APTWREIS), Hyderabad** towards Full & final instalment for the year 2011-12 and 2012-13 on reimbursement basis during the year 2013-14.

Sir,

I am directed to refer to letter No. 2429/TW.EDN.1/2012-6 dated 01.10.2012 received from the Government of Andhra Pradesh, Andhra Pradesh Tribal Welfare Residential Educational Institution Society (APTWREIS), and to convey the sanction of the President of India to release of an amount of **Rs. 2,38,59,198/- (Rupees Two Crore Thirty Eight Lakh Fifty Nine Thousand One Hundred Ninety Eight only)** towards Full & Final Instalment for the year 2011-12 (Rs. 26,18,141/-) and 2012-13 (Rs. 2,12,41,057/-) on reimbursement basis during the current financial year 2013-14 in favour of Andhra Pradesh Tribal Welfare Residential Educational Institution Society (APTWREIS) for maintenance and running of ongoing **Residential Schools** for Scheduled Tribes. The details of expenditure as per norms are enclosed in Annexure-I. The grant-in-aid shall be subject to provisions of GFR-2005. The list of documents to be maintained as per GFR is indicated in Annexure-II. The grantee organization has submitted utilization certificate of the earlier grant and no utilization certificate is pending against the grantee organization under the scheme.

2. Since the grant has been sanctioned by way of reimbursement of expenditure already incurred on the basis of duly audited accounts, hence no UC is required in respect of sanctioned amount in terms of Note 1 of Rule No. 212(1) of GFR.

3. The accounts of all grantee Institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal


P.K. SAHOO/P.K. SAHOO
Under Secretary
Ministry of Tribal Affairs
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

Accounts Office of the Ministry or Department, whenever the Institution or organization is called upon to do so.

4. The members of the executive committee of the grantee organization should execute bonds in a prescribed format that they themselves jointly and severally:-

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein; and
- (b) utilize the grants for the purpose for which it has been sanctioned and not divert the grants-in-aid or entrust execution of the project to any other Institutions(s) or Organization(s); and
- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organization failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified under the bond.

5. The grantee institutions/organizations shall observe the reservations for Scheduled Caste, Scheduled Tribes and OBC in posts and services under its control on the lines indicated by the Government of India.

6. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for.

7. The accounts of the organization shall be audited from Chartered Accountants of its own choice.

8. The grantee organization shall not dispose of the assets, acquired wholly or substantially out of Government grants, except those declared as obsolete and unserviceable or condemned in accordance with the procedure laid down in the General Financial Rules, 2005 without obtaining prior approval of the Ministry of Tribal Affairs.

9. Utilization certificate in the prescribed form under GFR-19A duly signed by the competent authority relating to previous grants is enclosed herewith.

10. **Refund of Unspent Balance:** The Unspent balance, if any, will be surrendered to the Ministry of Tribal Affairs.

11. **Recurring Grant:** The Unspent Balance from this grant/installment will be adjusted from the subsequent grant.

12. **Salary of Staff:** Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.



13. Other payments: Other payments with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheques by the implementing agency.

14. The grants-in-aid sanctioned under the scheme is subject fulfillment of following conditions, and the terms & conditions laid down under the scheme by the Voluntary Organization(VO)/Non-Governmental Organization(NGO) :-

a) The grant is provided to Voluntary Agencies working in their field of operation. It is an additive funding to their existing efforts based on the discretion of the Government.

b) The Grant-in-aid may be terminated at any time at the sole discretion of the Government.

c) The jurisdiction in respect of or arising out of any or all disputes pertaining to the grant-in-aid under the scheme shall alone be of the Courts in Delhi.

d) The assets acquired for and/on behalf of the Voluntary Organizations out of the grant-in-aid shall be the property of the Government. On termination of grant, the property shall vest in the Social Welfare Department of the State Government/District Collector.

e) An amount of at least 10% of the total approved expenditure shall be borne by the Organization from its own resources.


f) The details of funds approved for the financial year in respect of the Voluntary Organizations is enclosed.

g) The Organization shall confirm in writing that the Terms and Conditions hereof, and as laid down under the scheme are acceptable to it.


h) As per General Financial Rules 2005, the organization, being a society of the State Government, is exempt from execution of Surety bond.

i) The organization shall maintain separate accounts in a nationalized/scheduled Bank in respect of this grant. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization shall have the accounts of the grant-in-aid audited by Chartered Accountant and supply a copy of the following audited accounts together with Utilization Certificate, to the Ministry of Tribal Affairs:-

1. The Receipt and Payment Account of grant-in-aid in question for the year.
2. The Income and expenditure accounts of grant-in-aid in question for the year.
3. The Balance Sheet indicating assets and liabilities from the grant-in-aid in question.
4. The Utilization Certificate along with the item-wise break-up.
5. The Audited Accounts of the organization as a whole for the year.
6. Auditor's Report.

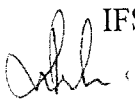

Smt. P. K. SINGH, P.K. SINGH,
Joint Secretary
Ministry of Tribal Affairs
Govt. of India, New Delhi

- j) The organization shall submit to the Ministry of Tribal Affairs every three months, a performance cum achievement report on the project for which financial assistance has been granted.
- k) That the facilities to be extended with the help of the grant-in-aid shall be available for the welfare of all Scheduled Tribes irrespective of creed, religion, color etc.
- l) The organization shall not obtain grant for the same purpose from any other source, including Government sources.
- m) The organization shall utilize the grants for the purpose for which it has sanctioned and not divert grant-in-aid or entrust the execution of the project for which grant-in-aid is sanctioned to any other organization or institution.
- n) That if the government is not satisfied with the progress of the project or finds that the conditions are being violated, it reserves the right to terminate the grant-in-aid.
- o) Any unspent balance out of this grant shall be refunded by the organization immediately after the close of the current financial year unless adjusted by the Government from the subsequent grants due.
- p) No asset made/created wholly or in part from or out of this grant-in-aid shall be disposed off, transferred or encumbered or otherwise utilized for any purpose other than for which sanctioned.
- q) The organization shall maintain a register as per GFR 19 (Performa attached) of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection by officials from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government. The register shall be maintained separately in respect of this grant and a copy furnished to the Ministry, along with the audited accounts.
- r) The release of the last instalment of the annual grant will be conditional upon grantee organization/institution providing reasonable evidence of proper utilization of instalment released earlier during the year.
- s) Organizations funded for the educational programme shall submit (a) quarterly reports indicating the number of students class wise separately for boys and girls, amount spent on Recurring and Non-recurring items during the period under report, number of students admitted, number of drop-outs if any, amount spent on payment of honorarium and amount spent on food, and (b) Annual report of number of students continuing education after finishing last class of the funded education project.
- t) The organization be funded for the 10 bedded hospital and Mobile Dispensary shall submit a quarterly progress report indicating the number of patients attended, number of patients admitted (name and address) with details of ailments, number of patients to bigger hospital, number of deaths, details of villages visited, purchase and issue of medicines, consumption of petrol, distance covered, amount spent on Recurring and Non-recurring items during the period under report.


Sd/-
Secretary
Ministry of Tribal Affairs
New Delhi

- u) The organization running Vocational Training Center shall have to furnish progress report as to the trade-wise number of Trainees admitted, amount spent on Recurring and Non-recurring, amount spent on raw material, amount recouped through marketing of finished articles etc. action taken to give the trainees hands on training and their placement or self employment.
- v) Voluntary organization shall display boards that should be erected at each project site clearly indicating that the organization is running under the aegis of the Ministry of Tribal Affairs, Government of India and indicating the funds received year-wise, for each of the project.
- w) An inspection of the project is conducted within six months.
- x) The purchase of non-recurring items that is furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection.
- y) It is ensured that no fee is realized from the beneficiaries.
- z) The organization has to intimate this Ministry, Tribal Welfare Department of the State Government and District Collector about the date of commencement of the project within one month from the issue of the sanction order, pending which no further grant would be considered.
- aa) in case of new projects, the organization shall intimate this Ministry and the State Tribal Welfare Department about the date of commencement of project and that should be within 15 days from the receipt of funds by the organization in their bank account.
- bb) That the organization shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants;
- cc) In the event of a court case, the organization shall not be entitled to any grant-in-aid till the matter is pending in the court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between the VO/NGO and a third party. By accepting the grant, the recipient accepts this condition;
- dd) The organization shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

12. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of **Rs. 2,38,59,198/- (Rupees Two Crore Thirty Eight Lakh Fifty Nine Thousand One Hundred Ninety Eight only)** for disbursement to the grantee institution through Electronic transfer to namely Andhra Pradesh Tribal Welfare Residential Educational Institution Society (APTWREIS), an autonomous institute of the State Government of Andhra Pradesh, DSS Bhawan, 2nd Floor, Masab Tank, Hyderabad, Andhra Pradesh, in Saving Bank Account No. 62003219202 in State Bank of Hyderabad, Branch at DSS Bhawan, Masab Tank, Hyderabad-5000028. MICR Code No.500004108, IFSC Code No. SBHY0021026.

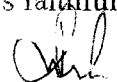

(P.K. SAHOO) Secretary
Ministry of Tribal Affairs
Govt. of India, New Delhi

13. The expenditure is debitable to the Demand No. 95 Ministry of Tribal Affairs Major Head "2225" Welfare of Scheduled Castes, Scheduled Tribes, other Backward Classes and Minorities (Major Head): 02-Welfare of Scheduled Tribes (Sub-Major Head), 796- Tribal Area Sub Plans (Minor Head), 09 – Welfare of Scheduled Tribes-Other Expenditure, 05- Grant-in-aid to NGOs for STs including Coaching and Allied Scheme and Award for exemplary service: 09.05.31 Grants-in-Aid General (Plan) for the year 2013-2014.

14. The sanction is issued with the concurrence of Integrated Finance Division as communicated vide **Dy.No. 350/JS&FA/2013 dated 23.9.2013**. The pattern of assistance governing grant-in-aid has received the approval of the Ministry of Finance.

15. Certified that this sanction has been noted at 51 register of grant.

Yours faithfully,



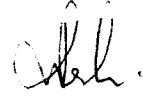
(P.K. Sahoo)

Under Secretary to the Government of India.

(प्रमोद कुमार साहू/P.K. SAHOO)
अवर सचिव/Under Secretary
जनजातीय कार्य मन्त्रालय
Ministry of Tribal Affairs
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

Copy for information and necessary action: -

1. The Secretary Andhra Pradesh Tribal Welfare Residential Educational Institution Society (APTWREIS), an autonomous institute of the State Government of Andhra Pradesh, DSS Bhawan, 2nd Floor, Masab Tank, Hyderabad, Andhra Pradesh.
2. The Director General of Audit, Central Revenues, I.P. Estate, New Delhi.
3. Auditor General, Accountant Generals Office, Govt. of Andhra Pradesh, Hyderabad.
4. The Principal Secretary, Social Welfare Department, Government of Andhra Pradesh (with the request to inspect the organization and submit a Inspection Report within 6 months)
5. The Director, Tribal Research Institute, Government of Andhra Pradesh, Hyderabad
6. The Deputy Commissioner, **District-(as per Annexure-I) Andhra Pradesh, Hyderabad**
7. The District Social Welfare Officer, **District--(as per Annexure-I) Andhra Pradesh, Hyderabad.**
8. Bill Copy/Sanction Folder.
9. The Resident Commissioner, Govt. of Andhra Pradesh, Andhra Pradesh Bhawan, New Delhi.
10. I.F.D Wing w.r.t. Dy.No **350/JS&FA/2013 dated 23.9.2013.**
11. The Accountant General, Accountant General Office, Govt. of Andhra Pradesh, Hyderabad.
12. The Chief Controller of Accounts, Ministry of Tribal Affairs, New Delhi.
13. PPS to Secretary, Ministry of Tribal Affairs.
14. The Director, NIC with request to place the sanction letter on the website of this Ministry.



(P.K. Sahoo)

Under Secretary to the Government of India.

(प्रमोद कुमार साहू/P.K. SAHOO)
अवर सचिव/Under Secretary
जनजातीय कार्य मन्त्रालय
Ministry of Tribal Affairs
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

Unspent amount based on the actual expenditure as per audited statement of accounts for the year 2010-11 out of grant released for the year 2010-11.

Statement -1

S.No.	District	Location Vill/PO	Grant released for the year 2010-11	Actual expenditure incurred during the year 2010-11	Unspent amount based on actual expenditure incurred
1.	Nellore	Chennoor/ Gudur		677151	
2.	Warangal	Mulugu		1325265	
3	Adilabad	Mamda		909815	
4	Karimnagar	Dharamaram		1281618	
5	Karimnagar	Mellapur		1057491	
6	Karimnagar	Oddilingapur		1187663	
7	Mahaboobnagar	Jadcherla		1168898	
8	Mahaboobnagar	Beninepally		1208674	
9	Nizamabad	Machareddy		1041113	
10	Nizamabad	Makloor		1098581	
11	Nizamabad	Birkoor (Nachupally)		935074	
12	Ranga Reddy	Gandeed		1383777	
13	Ranga Reddy	Rangapur		1196408	
14	Nalgonda	Tripuraram		1100452	
15	Medak	Kowdipally		1069180	
16	Medak	Kalher		942660	
17	Medak	Medak		1024225	
18	Cuddapah	Railway Kodur		1176734	
Total			35495303	19784770	15710524



(उप) कृष्ण राव/ P.K. SAHUL
 अवर सचिव/Under Secretary
 जनजातीय कार्य मन्त्रालय
 Ministry of Tribal Affairs
 भारत सरकार, नई दिल्ली
 New Delhi

Grant for the year 2011-12

Actual amount incurred during 2011-12 on 18 Residential Schools as per Audited Statement of Account for the year 2011-12

Statement -2

S.No.	District	Location Vill/PO	Actual expenditure incurred during the year 2011-12
1.	Nellore	Chennoor/Gudur	860923
2.	Warangal	Mulugu	876497
3	Adilabad	Mamda	1215693
4	Karimnagar	Dharamaram	810193
5	Karimnagar	Mellapur	1031737
6	Karimnagar	Oddilingapur	958757
7	Mahaboobnagar	Jadcherla	1053762
8	Mahaboobnagar	Beninepally	1136222
9	Nizamabad	Machareddy	1093966
10	Nizamabad	Makloor	962017
11	Nizamabad	Birkoor (Nachupally)	1011448
12	Ranga Reddy	Gandeed	1135214
13	Ranga Reddy	Rangapur	1038870
14	Nalgonda	Tripuraram	994452
15	Medak	Kowdipally	1432073
16	Medak	Kalher	1011678
17	Medak	Medak	800613
18	Cuddapah	Railway Kodur	1195455
A	Total		18619570
B	Unspent amount out of grant-in-aid released for the year 2010-11 as calculated in statement -1.		15710524
C	Admissible grant for the year 2011-12 after adjustment of unspent amount (A minus B)		2909046
D	10% contribution of the society		290905
E	Net admissible grant for the year 2011-12 to be released (C minus D)		2618141

Note:- Only that amount has been taken into account from the expenditure statement of Audited Statement of Accounts for the year 2011-12 which is admissible under the provisions of the scheme.

(P.K. SAROO)
Under Secretary
जनजातीय कार्य मन्त्रालय
Ministry of Tribal Affairs
भारत सरकार, नई दिल्ली
NEW DELHI

Grant for the year 2012-13

Actual amount incurred during 2012-13 on 18 Residential Schools as per Audited Statement of Account for the year 2012-13


Statement -3

S.No.	District	Location Vill/PO	Actual expenditure incurred during the year 2011-12
1.	Nellore	Chennoor/Gudur	1090942
2.	Warangal	Mulugu	1259030
3	Adilabad	Mamda	1234700
4	Karimnagar	Dharamaram	1271974
5	Karimnagar	Mellapur	1162655
6	Karimnagar	Oddilingapur	1133807
7	Mahaboobnagar	Jadcherla	1600622
8	Mahaboobnagar	Beninepally	1520025
9	Nizamabad	Machareddy	1280944
10	Nizamabad	Makloor	1218148
11	Nizamabad	Birkoor (Nachupally)	1304626
12	Ranga Reddy	Gandeed	1370097
13	Rang Reddy	Rangapur	1453101
14	Nalgonda	Tripuraram	1260396
15	Medak	Kowdipally	1188352
16	Medak	Kalher	1373749
17	Medak	Medak	1157979
18	Cuddapah	Railway Kodur	1720028
A	Total		23601175
B	10% contribution of the society		2360118
C	Net admissible grant for the year 2012-13 to be released (A minus B)		21241057

Note:- Only that amount has been taken into account from the expenditure statement of Audited Statement of Accounts for the year 2011-12 which is admissible under the provisions of the scheme.

Summary of grant for the year 2011-12 and 2012-13 on reimbursement basis during the year 2013-14.

S.No.	Item	Amount in Rs.
1.	Admissible grant for the year 2011-12 on reimbursement basis as calculated in Statement -2.	2618141
2.	Admissible grant for the year 2012-13 on reimbursement basis as calculated in Statement -3.	21241057
	Total	23859198


 श्री/श्री कुमर साहू/P.K. SAHOO,
 अवर सचिव/Under Secretary
 जनजातीय कार्य मन्त्रालय
 Ministry of Tribal Affairs
 भारत सरकार, नई दिल्ली
 Govt. of India, New Delhi

Statement showing the item-wise admissible grant under the scheme of GIA for project of Residential School.

Statement-4.

S. No	Approved items of expenditure as per financial Norms	Admissible Amount for 100 ST Students
A		
1	Head Master/ Mistress 1 (Primary School) @ 5000/-p.m. (for 100 Students) 5000X12X18	60000
2	Warden (1) @ Rs.4000/- (pm) for 100 students 4000X12X18	48000
3	Teacher (6) Primary @ Rs.4000/- p.m. for 100 students. Hence 162 teachers for 2700 students	288000
4	Peon -(1) @ Rs.2500/- (p.m.) 18 peons	30000
5	Cooks -(2) @ Rs.2500/- (p.m.) each 36 cooks	60000
6	Watchman-(1) @ Rs.2500/- (p.m.) 18 nos.	30000
7	Office Assistant-cum-Typist -(1) @ Rs.2800/- (p.m.) 18 nos.	33600
8	Part-time Doctor -(Part-time) @ Rs.4,000/- (p.m.) for 18 schools	48000
9	Helper to Cook (1) @ Rs.1500/- (p.m.) 18 nos.	18000
10	Aya (1) @ Rs.2500/ p.m. 18 schools	30000
11	Sweeper -(2) @ Rs1800/- (p.m.) 36 nos. (2 per school)	30000
12	Accountant -(1) @ Rs.3500/- (p.m.) 18 nos.	42000
13	Physical Instructor /Games Teacher(1) @ Rs.4000/- (p.m.) 18 nos.	48000
Total (A)		765600
B		
14	Rent of building @ Rs. 4000/- p.m. (in absence of rent agreement and rent assessment certificate) (4000 X 18)	4000
15	Diet Charges -(per student) (p.m.) for 10 months @ Rs.660/-each (660 X 2700X10)	660000
16	Medicine @ Rs 10,000/- (p.a.) (100X2,000)	10000
17	Medical Charges (per student) @ Rs.200/- (p.a.) (200 X 2700)	20000
18	Excursion @ Rs.20,000/- (p.a.) (200 X 2700)	20000
19	Conveyance and TA for Staff Rs.10,000/- (p.a.) (100X 2700)	10000
20	Water & Electricity charges Rs.15,000/- (p.a.) (15000 X 18)	15000
21	Contingencies/office maintenance Rs.15,000/- (p.a.) (15000 X 18)	15000
22	Cooking Charges Rs.20,000/- (p.a.) 18 schools	20000
23	Audit Fee Rs.4,000/- (p.a.)	4000
24	Cultural Expenses p.a. Rs.15000/- for 100 students (150 X 2700)	15000
25	Sport & Games Equipment's (p.a.) 75 per student 75X2700	7500
26	Clothing (3 Uniform sets per student) @ Rs.900/- (p.a.) 2700 X 900	90000
27	Books and Stationery: @ Rs.750/- per student	75000



(Name of the Officer/SA/BA/DA)
Secretary
Ministry of Tribal Affairs
New Delhi