

Ministry of Tribal Affairs

ROTATIONAL TRANSFER POLICY FOR PERSONNEL IN THE MINISTRY OF TRIBAL AFFAIRS

Mandate :-

The Ministry was set up in 1999 after the bifurcation of Ministry of Social Justice and Empowerment with the objective of providing more focused approach on the integrated socio-economic development of the Scheduled Tribes (STs), the most underprivileged of the Indian Society, in a coordinated and planned manner. The Ministry of Tribal Affairs is the nodal Ministry for overall policy, planning and coordination of programmes for development of ST's. To this end, Ministry of Tribal Affairs has undertaken activities that follow from the subjects allocated under the Government of India (Allocation of Business) Rules, 1961.

2. The programmes and schemes of the Ministry are intended to support and supplement, through financial assistance, the efforts primarily of other Central Government Ministries/Departments, the State Governments and partly of voluntary organizations, and to fill critical gaps in institutions and programmes taking into account the situation of STs. The primary responsibility for promoting the interests of Scheduled Tribes rests with all the Central Ministries. The Ministry supplements their efforts by way of various developmental interventions in critical sectors through specially tailored schemes. These, comprising schemes for economic, educational and social development and through institution building are administered by the Ministry of Tribal Affairs and implemented mainly through the State Government/Union Territory Administration.

3. The personnel of the Ministry are mostly sourced from DoPT/Revenue/MoSPI etc. and, therefore, the issue of rotational transfers are broadly addressed by them for the respective cadres. The Ministry of Tribal Affairs, therefore is through this policy prescribing norms for internal transfers/postings in the Ministry. The policy has been framed accordingly hereinafter.

THE POLICY:-

- aims to harmonize divergent objectives of institutional memory, avoid developing vested interests, exposure to different Divisions and aspects of working of the Ministry;
- prescribes minimum and maximum tenure in the Ministry of Tribal Affairs for different level of functionaries.
- prescribes how transfers will be effected; and
- provides for making rotational transfers in respect of the officials particularly those posted on sensitive posts at periodic intervals.

THE PARAMETERS:-

- i. The minimum and maximum tenure for a particular posting shall be 2 years and 3 years respectively. However, in sensitive Divisions, efforts would be that no Officer/Official continues after expiry of 2 years in any capacity/post.
- ii. The following Sections/Divisions will be treated as sensitive sections for the purpose of Rotational Transfer Policy (RTP):
 - NGO
 - General Administration
- iii. Transfers/postings in the normal course i.e. in accordance with the prescribed tenure will be made by the Administration Division. The competent Authority for transfers shall be as under:-

Sl. No.	Level of Officers/Officials	Competent Authority
1	JS/Director and equivalent	Secretary, Ministry of Tribal Affairs
2	DS/ US and equivalent level	Joint Secretary, Ministry of Tribal Affairs
3	Below US level	Deputy Secretary/Director (Admn.)

NOTE: In the exigencies of work/public interest, the Secretary, Ministry of Tribal Affairs shall have full powers to effect/order any transfer.

- iv. As far as practicable, no officer would be transferred from one sensitive post/section to another sensitive post/section.
- v. The policy will also apply to the outsourced/contract personnel working in various Divisions in the Ministry of Tribal Affairs. The policy shall however, exclude consultants who are assigned certain specified work deliverables though they can be put on similar nature of work elsewhere in the Ministry with the approval of authority competent to transfer an employee at the corresponding level. .
- vi. The policy shall be subject to review once in 2 years or earlier as may be necessitated after obtaining approval of the Secretary, Ministry of Tribal Affairs.
