



F.No.22029/02/2009-NGO  
Government of India  
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110115  
Dated the 28<sup>th</sup> May, 2014

To

The Pay and Accounts Officer,  
Ministry of Tribal Affairs,  
Shastri Bhawan,  
New Delhi.


**Subject:** Grant-in-Aid as recurring grant for maintenance and running of ongoing project namely **Hostel for Scheduled Tribes to New Life Agency for Tribal People Upliftment (NATPU), at Sathuvachari, District-Vellore- 632009, Tamil Nadu**, towards full & final instalment for the year 2012-13 during current financial year 2014-15.

Sir,

I am directed to refer to letter No.12644/ADW 2/2013-5 dated 30.09.2013 from Adi Dravidar and Tribal Welfare Department, Govt. of Tamil Nadu and to convey the sanction of the President of India for payment of Grants-in aid of **Rs.11,81,354/- (Rupees Eleven Lakh Eighty One Thousand Three Hundred Fifty Four only)** towards Full & final instalment of 2012-13 during the current Financial Year 2014-15 in favour of **New Life Agency for Tribal People Upliftment (NATPU), at Sathuvachari, District-Vellore- 632009, Tamil Nadu** for running & maintenance of ongoing project of **Hostel for Scheduled Tribes** under the scheme of 'Grant-in-aid to Voluntary Organisations working for the welfare of STs'. The details of Expenditure as per norms are enclosed in Annexure-I. The grant-in-aid shall be subject to provisions of GFR-2005. The list of documents to be maintained as per GFR is indicated in Annexure-II. Since the Grant-in-aid is being sanctioned as reimbursement on the basis of actual expenditure incurred, there is no need for submission of utilization certificate, as provided in GFR 212. No utilisation certificate is due for rendition.

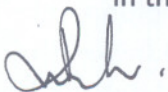
2. The accounts of all grantee Institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called upon to do so.
3. The members of the executive committee of the grantee organization should execute bonds in a prescribed format that they themselves jointly and severally:-
  - (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein; and
  - (b) utilize the grants for the purpose for which it has been sanctioned and not divert the grants-in-aid or entrust execution of the project to any other Institutions(s) or Organization(s); and
  - (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organization failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified under the bond.

  
अध्यापक/Under Secretary  
जनजातीय और वन्यजन्तु  
Ministry of Tribal Affairs  
शस्त्री भवन, नई दिल्ली  
Govt. of India, New Delhi




4. The grantee institutions/organizations shall observe the reservations for Scheduled Caste, Scheduled Tribes and OBC in posts and services under its control on the lines indicated by the Government of India.
5. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for.
6. The accounts of the organization shall be audited from Chartered Accountants of its own choice.
7. The grantee organization shall not dispose of the assets, acquired wholly or substantially out of Government grants, except those declared as obsolete and unserviceable or condemned in accordance with the procedure laid down in the General Financial Rules, 2005 without obtaining prior approval of the Ministry of Tribal Affairs.
8. Utilization certificate in the prescribed form under GFR-19A duly signed by the competent authority relating to previous grants is enclosed herewith.
9. **Refund of Unspent Balance:** The Unspent balance, if any, will be surrendered to the Ministry of Tribal Affairs.
10. **Recurring Grant:** The Unspent Balance from this grant/installment will be adjusted from the subsequent grant.
11. **Salary of Staff:** Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.
12. **Other payments:** Other payments with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheque by the implementing agency.
13. The grants-in-aid sanctioned under the scheme is subject fulfillment of following conditions, and the terms & conditions laid down under the scheme by the Voluntary Origination (VO)/Non-Governmental Organization (NGO):-
  - a) The grant is provided to Voluntary Agencies working in their field of operation. It is an additive funding to their existing efforts based on the discretion of the Government.
  - b) The Grant-in-aid may be terminated at any time at the sole discretion of the Government.
  - c) The jurisdiction in respect of or arising out of any or all disputes pertaining to the grant-in-aid under the scheme shall alone be of the Courts in Delhi.
  - d) The assets acquired for and/on behalf of the Voluntary Organizations out of the grant-in-aid shall be the property of the Government. On termination of grant, the property shall vest in the Social Welfare Department of the State Government/District Collector.



(P. K. SAHOO)  
अवर सचिव/Under Secretary  
जनजातीय मामलों के विभाग  
Ministry of Tribal Affairs  
नया दिल्ली, नई दिल्ली  
Govt. of India, New Delhi




- e) An amount of at least 10% of the total approved expenditure shall be borne by the Organization from its own resources.
- f) The details of funds approved for the financial year in respect of the Voluntary Organizations is enclosed.
- g) The Organization shall confirm in writing that the Terms and Conditions hereof, and the terms & conditions laid down under the scheme are acceptable to it.
- h) The Organization shall also execute a bond in favour of the President of India committing that it shall abide by the Terms and Conditions attached to the grant-in-aid and that in case of failure to abide by the same, it shall refund to the Government the total amount of grant-in-aid sanctioned to it for the purpose with interest thereon at the prevailing rates. In case any fraud or misrepresentation is detected, the organization and its President/Secretary in addition to recovery will also be liable for criminal charges.
- i) The organization shall maintain separate accounts in a nationalized/scheduled Bank in respect of this grant. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization shall have the accounts of the grant-in-aid audited by Chartered Accountant and supply a copy of the following audited accounts, to the Ministry of Tribal Affairs:-
  - 1. The Receipt and Payment Account of grant-in-aid in question for the year.
  - 2. The Income and expenditure accounts of grant-in-aid in question for the year.
  - 3. The Balance Sheet indicating assets and liabilities from the grant-in-aid in question.
  - 4. The Utilization Certificate along with the item-wise break-up.
  - 5. The Audited Accounts of the organization as a whole for the year.
  - 6. Auditor's Report.
- j) The organization shall submit to the Ministry of Tribal Affairs every three months, a performance cum achievement report on the project for which financial assistance has been granted.
- k) That the facilities to be extended with the help of the grant-in-aid shall be available for the welfare of all Scheduled Tribes irrespective of creed, religion, color etc.
- l) The organization shall not obtain grant for the same purpose from any other source, including Government sources.
- m) The organization shall utilize the grants for the purpose for which it has sanctioned and not divert grant-in-aid or entrust the execution of the project for which grant-in-aid is sanctioned to any other organization or institution.
- n) That if the government is not satisfied with the progress of the project or finds that the conditions are being violated, it reserves the right to terminate the grant-in-aid.
- o) Any unspent balance out of this grant shall be refunded by the organization immediately after the close of the current financial year unless adjusted by the Government from the subsequent grants due.

  
Sd/-  
Joint Secretary  
Ministry of Tribal Affairs  
Government of India, New Delhi



- p) No asset made/created wholly or in part from or out of this grant-in-aid shall be disposed off, transferred or encumbered or otherwise utilized for any purpose other than for which sanctioned.
- q) The organization shall maintain a register as per GFR 19 (Performa attached) of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection by officials from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government. The register shall be maintained separately in respect of this grant and a copy furnished to the Ministry, along with the audited accounts.
- r) Organizations funded for the educational programme shall submit (a) quarterly reports indicating the number of students class wise separately for boys and girls, amount spent on Recurring and Non-recurring items during the period under report, number of students admitted, number of drop-outs if any, amount spent on payment of honorarium and amount spent on food, and (b) Annual report of number of students continuing education after finishing last class of the funded education project.
- s) Voluntary organization shall display boards that should be erected at each project site clearly indicating that the organization is running under the aegis of the Ministry of Tribal Affairs, Government of India and indicating the funds received year-wise, for each of the project.
- t) An inspection of the project is conducted within six months.
- u) The purchase of non-recurring items that is furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection.
- v) It is ensured that no fee is realized from the beneficiaries.
- w) The organization has to intimate this Ministry, Tribal Welfare Department of the State Government and District Collector about the date of commencement of the project within one month from the issue of the sanction order, pending which no further grant would be considered.
- x) in case of new projects, the organization shall intimate this Ministry and the State Tribal Welfare Department about the date of commencement of project and that should be within 15 days from the receipt of funds by the organization in their bank account.
- y) That the organization shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants;
- z) In the event of a court case, the organization shall not be entitled to any grant-in-aid till the matter is pending in the court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between the VO/NGO and a third party. By accepting the grant, the recipient accepts this condition;
- aa) The organization shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

  
(P. K. BAHOO)  
Joint Secretary  
Ministry of Tribal Affairs  
Govt. of India, New Delhi




15. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of Rs.11,81,354/-(Rupees Eleven Lakh Eighty One Thousand Three Hundred Fifty Four only) for disbursement through electronic transfer to the grantee institution namely **New Life Agency for Tribal People Upliftment (NATPU)**, at Sathuvachari, District-Vellore- 632009, Tamil Nadu, in Saving Bank Account No.10404160905 State Bank of India Branch at Vellore Town Branch, Near CMC Hospital, Vellore District, Tamil Nadu, MICR Code No.632002006, IFSC Code of Branch SBI N0001618.

16. The expenditure is debitable to the Demand No. 97 Ministry of Tribal Affairs Major Head "2225" Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities : 02- Welfare of Scheduled Tribes (Sub-Major Head), 796 Tribal Area Sub Plans (Minor Head) -09 Welfare of Scheduled Tribes - other expenditure – 05 Grant-in-aid to NGOs for STs including Coaching and Allied Scheme and award for exemplary service: 09.05.31 Grants-in-Aid (Plan) for the year 2014-15.

17. The sanction is issued with the concurrence of Integrated Finance Division as communicated vide **Dy.No.2650/JS&FA/14 dated:22/5/2014**. The pattern of assistance governing grant-in-aid has received the approval of the Ministry of Finance.

18. Certified that this sanction has been noted at Sl.No.8 in the register of grant.

Yours faithfully,

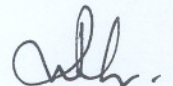


(P.K. Sahoo)

Under Secretary to the Govt. of India

**Copy for information and necessary action to:**

- 1 The Secretary, New Life Agency for Tribal People Upliftment(NATPU), Post Box No.915, Plot No.488/9, TNBH, Phase-II,Sathurachari,Vellore-632009, Tamil Nadu.
2. The Director of Audit, Central Revenue, I.P. Estate, New Delhi.
- 3.The Secretary, Social Welfare Department, Government of Tamil Nadu, Chennai(with the request to inspect the organization and submit a Inspection Report within 6 months)
- 4.The Resident Commissioner, Government of Tamil Nadu, Tamil Nadu- Bhawan, New Delhi.
5. IFD with reference to their Dy.No. 2650/JS&FA/14 dated:22/5/2014.
6. Bill Copy/Sanction Folder.
7. Director Tribal Research Institute, Government of Tamil Nadu
8. The Deputy Collector, District-Vellore, Tamil Nadu
- 9.The District Social Welfare Officer, District-Vellore, Tamil Nadu
10. PPS to Secretary(TA).
11. S&M Section in the Ministry of Tribal Affairs.
12. Auditor General, Accountant General's Office Govt. of Tamil Nadu
13. PS to MTA
14. The Director, NIC with the request to upload this sanction letter on the website of the Ministry.



(P.K. Sahoo)

Under Secretary to the Govt. of India

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Ministry of Tribal Affairs  
New Delhi  
Govt. of India, New Delhi



**Recurring grants for the year 2012-13**

Project Name- <b>Hostel</b> at Sathuvachari, Tamil Nadu						
No. of students for which grants-in-aid is calculated -100						
S. No	Approved items of expenditure as per financial Norms	Grant released during 2011-12	Expenditure report for the year 2011-12	Unspent balance	Expenditure report for the year 2012-13	Admissible grant for the year 2012-13
1	Warden (1) @ Rs.4000/-(pm)	48000			48000	48000
2	Part-time Teacher -(2) @ Rs.3000/-(p.m.) each	72000			72000	72000
3	Peon-cum-Sweeper-(1) @ Rs.2500/-p.m.	30000			30000	30000
4	Watchman-cum-generator operator (1) @ Rs.2500/-(p.m.)	30000			36000	30000
5	Cook (2) @ Rs.2500/-(p.m.) each	60000			60000	60000
6	Helper to cook (1) @ Rs.1500/-(p.m.)	18000			30000	18000
7	Aya-(1) @ Rs.2500/-(p.m.)	30000			30000	30000
8	Office Asstt/Typist(1)@Rs.2000p.m.	24000			24000	24000
9	Part time doctor (1) @ Rs.4000/-p.m.	0		0	48000	48000
10	Part time Acctt (1) @ Rs.2800/-p.m.	0		0	33600	33600
<b>Total Rs.</b>		<b>312000</b>	<b>393600</b>	<b>0</b>	<b>411600</b>	<b>393600</b>
11	Rent of building/Maintenance & Repairs	23344	23344	0	23461	23461
12	Clothing (3 Uniform sets per student) @Rs.900/-	90000	90480		91600	90000
13	Diet Charges -(per student) (p.m.) for 10 months @ Rs.660/-each	660000	680375	0	673890	660000
14	Medicine (p.a.) Rs.10000/-	10000	10012	0	9395	9395
15	Books and Stationery: @ Rs.500/- per student (p.a.)	46754	46754	0	49207	49207
16	Excursion Rs.20000/- (p.a.)	20000	20410	0	19683	19683
17	Water & Electricity charges Rs.12000/- (p.a.)	11061	11061	0	19145	12000
18	Contingencies/Mis. Expdr (including office maintenance)Rs.10000/-(p.a.)	10000	14792	0	15866	10000
19	Audit Fee Rs.4000/-(p.a.)	4000	4000	0	4000	4000
20	Cooking Charges Rs.20000/-(p.a.)	16497	16497	0	15769	15769
21	Cultural Activities Rs.10000/- (p.a.)	10000	10130	0	12985	10000
22	Conveyance &TA for staff Rs.8000/- (p.a.)	4938	4938	0	9685	8000
23	Sport & Games materialsRs.7500/- (p.a.)	7348	7348	0	9985	7500
<b>Total</b>		<b>1225942</b>	<b>1333741</b>	<b>0</b>	<b>1366271</b>	<b>1312615</b>
<b>Less 10% NGO Contribution</b>		<b>122594</b>				<b>131261</b>
<b>NET TOTAL AMOUNT</b>		<b>1103348</b>				<b>1181354</b>

(P. K. SAHOO)  
 Joint Secretary/Under Secretary  
 Ministry of Tribal Affairs  
 भारत सरकार, नई दिल्ली  
 Govt. of India, New Delhi