







- n) At the time of renewal of the project any unspent balance out of this grant shall be adjusted by the Ministry in the subsequent admissible grants due.
- o) No asset acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for any purpose other than that for which sanctioned.
- p) The organization shall maintain a register as per GFR 19 of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection to officials from the office of Controller and Auditor General of India, Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof furnished to the Ministry, along with the audited accounts.
- q) The release of the last instalment of the annual grants will be conditional upon the grantee institutions to provide reasonable evidence or proper utilization of instalment released earlier during the year.
- r) The Voluntary Organisation should liaise with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation.
- s) In respect of Voluntary Organizations assisted for running educational institutions like residential schools, non-residential schools etc., the organisation shall make efforts for recognition of school/courses by State Governments.
- t) Provisions of General Financial Rule 150(2)(a) would be applicable where the voluntary organization are being provided assistance for the prescribed amount.
- u) The organization shall appropriately display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India.
- v) The organisation shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities.
- w) The purchase of non-recurring items i.e. furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection.
- x) That the organisation shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department.
- y) That the organisation shall not charge any fees from the beneficiaries.
- z) In case of new projects, the organisation shall intimate this Ministry and the State Tribal Welfare Department about the date of commencement of project and that should be within 15 days from the receipt of funds by the organisation in their bank account.
- aa) The organisation shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants.
- bb) In the event of a Court Case, the organisation shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between VO/NGO and a third party. By accepting the grant, the recipient accepts this condition.

  
(प्रमोद कुमार साहू)  
(P. K. SAHOO)  
अवर सचिव/Under Secretary  
जनजातीय मामलों के मंत्रालय  
Ministry of Tribal Affairs  
भारत सरकार, नई दिल्ली  
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- e) That the Organization will also execute a bond on Non-judicial Stamp Paper of Rs.20/- in favour of the President of India to the effect that it will abide by terms and conditions attached to the grant and as revised from time to time and that in case of its failure to abide by the same, it will refund to the Government the total Grant-in-aid sanctioned to it for the purpose with interest accrued thereon and shall be liable for criminal action as per law.
- f) That the organisation will make reservations for the Scheduled Castes and Scheduled Tribes, etc. in the posts/services under their control on the lines of the instructions issued by the Government of India and as amended from time to time.
- g) That the Ministry shall not be liable for any kind of payment to the temporary/regular employees appointed by the organisation for running the project.
- h) That the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization shall have the accounts of the grant-in-aid audited either by Govt. Auditor or Chartered Accountant and supply a copy of the following audited accounts, together with Utilisation Certificate, to the Ministry of Tribal Affairs latest by first week of July month every year:-
- the receipt and payment account of grant-in-aid in question for the year.
  - the income and expenditure accounts of grant-in-aid in question for the year.
  - the balance sheet, indicating assets and liabilities from the grant-in-aid in question.
  - the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise break-up.
  - the audited accounts of the organisation as a whole for the year.
- i) The organisation shall submit performance-cum-achievement report(s) every six months on the project for which it received Grants-in-aid in the prescribed format.
- j) That the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour etc.
- k) The organization will not obtain grant for the same purpose/project from any other source, including Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference.
- l) The organization will utilize the grants for the purpose it has been sanctioned, and not divert Grant-in-aid or entrust the execution of the project for which grant-in-aid is sanctioned, to another organization or institution.
- m) That if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction, etc. are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice.

  
 (ANWAR SAHIB)  
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cc) For all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi.

dd) The organisation shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

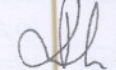
15. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of Rs. 5,82,773/- (Rupees Five Lakh Eighty Two Thousand Seven Hundred Seventy Three only) for disbursement to the grantee institution towards full and final instalment of sanctioned grants-in-aid of 2012-13 through electronic mode of transfer to **Ramakrishna Mission Sewashram, R.K. Mission Road, Silchar-788 004, Assam in Account No. 11033001073 in State Bank of India, Branch at Silchar Branch, Park Road, Silchar, Assam and IFSC Code SBIN0000183.**

16. The expenditure is debitable to the Demand No. 95 Ministry of Tribal Affairs Major Head "2225" Welfare of Scheduled Castes, Scheduled Tribes, other Backward Classes and Minorities (Major Head): 02-Welfare of Scheduled Tribes (Sub-Major Head), 796- Tribal Area Sub Plans (Minor Head), 09 - Welfare of Scheduled Tribes- Other Expenditure, 05- Grant-in-aid to NGOs for STs including Coaching and Allied Scheme and Award for exemplary service: 09.05.31 Grants-in-Aid General (Plan) for the year 2013-2014.

17. The sanction is issued with the concurrence of Integrated Finance Division communicated vide their **Dy.No.1485/JS&FA/2013 dated 27/11/2013**. The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.

18. Certified that this sanction has been noted at **Sl.No 58.** in the register of grant.

Yours faithfully,



(P.K. Sahoo)

Under Secretary to the Govt. of India

**Copy for information and necessary action: -**

1. The Secretary, Ramakrishna Mission Sewashrama, RK Mission Road, Silchar-788 004, Assam.
2. The Director of Audit, Central Revenues, I.P. Estate, New Delhi.
3. The Secretary, Department of WPT & BC, Govt. of Assam, Dispur, Guwahati-06. (with the request to inspect the organisation and submit the Inspection Report with 6 months)
4. The Director, Tribal Research Institute, Government of Assam.
5. The Deputy Commissioner, District- Cachar, Assam.
6. The District Tribal Welfare Officer, District-Cachar, Assam.
7. Chief Controller of Accounts, Ministry of Tribal Affairs, New Delhi.
8. Bill Copy/Sanction Folder.
9. I.F.D. with reference to their **Dy.No 1485/JS&FA/2013 dated 27/11/2013**
10. The Resident Commissioner, Govt. of Assam, Assam Bhawan, New Delhi.
11. Auditor General, Accountant General Office, Govt. of Assam, Guwahati.
12. Director, NIC with the request to upload this website on the official website of this Ministry.

(P.K. Sahoo)


Under Secretary to the Govt. of India

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Annexure to sanction order No.,22013/4/2009-NGO dated 12<sup>th</sup> December,2013

S. No	Approved items of expenditure as per financial Norms	Admissible grant for 2011-12	Expr. Report for 2011-12	Unspent balance	Expr. report 2012-13	Admissible grant for 2012-13
1	Warden (1) @ Rs.4000/-(pm)	0	0	0	0	0
2	Part time Teacher (1) @ Rs. 3000/- p.m.	36000	74400	0	74400	36000
3	Peon-cum-sweeper-(1) @ Rs.2500/-(p.m.)	30000	35100	0	40744	30000
4	Cooks -(1) @ Rs.2500/-(p.m.) each	30000	88296	0	101507	30000
5	Helper to Cook (1) @ Rs.1500 per month	18000	39494	0	47695	18000
6	Watchman-cum-generator operator (1) @ Rs.2500/-(p.m.)	30000	44736	0	50560	30000
7	Aya (1) @ Rs.2500/- per month	0	0	0	0	0
8	Office Assistant-cum-Typist -(1) @ Rs.2000/-(p.m.)	0	0	0	0	0
9	Doctor -(Part-time)(1) @ Rs.4,000/-(p.m.)	24000	24000	0	24000	24000
10	Part time accountant (1) @ Rs.2800 pm	0	0	0	0	0
	<b>Total honorarium</b>	<b>168000</b>	<b>306026</b>	<b>0</b>	<b>338906</b>	<b>168000</b>
11	Maintenance of building @ 30% of rent of Rs.4000/- per month)	14400	23965	0	380518	14400
12	Diet Charges -(per student) (p.m.) for 10 months @ Rs.660/-	363000	545689	0	685730	363000
13	Medicine @ Rs.10000/-(p.a.)	3416	3416	0	1252	1252
14	Excursion @ Rs.20,000/-(p.a.)	8175	8175	0	19980	11000
15	Conveyance and TA for Staff Rs.8,000/-(p.a.)	0	0	0	0	0
16	Water & Electricity charges Rs.12000/-(p.a.)	12000	23018	0	35175	12000
17	Contingencies/office maintenance / Misc Rs.10,000/-(p.a.)	4528	4528	0	3791	3791
18	Cooking Charges Rs.20000/-p.a.	11000	67969	0	116128	11000
19	Audit Fee Rs.4000/-(p.a.)	0	0		0	0
20	Cultural Activities Rs.10000/-p.a.	0	0	0	0	0
21	Sport & Games Equipment's Rs.7500/p.a.	4125	14320	0	10201	4125
22	Clothing (3 Uniform sets per student) @ Rs.900/-p.a.	49500	84965	0	74806	49500
23	Books and Stationery: @ Rs.500/- per student	27035	27035	0	9457	9457
	<b>Total</b>	<b>497179</b>	<b>803080</b>	<b>0</b>	<b>1337038</b>	<b>479525</b>
	<b>Grand Total</b>	<b>665179</b>	<b>1109106</b>	<b>0</b>	<b>1675944</b>	<b>647525</b>
	Less unspent balance	<b>66517</b>				<b>0</b>
	Less 10% NGO Contribution	<b>598662</b>				<b>64752</b>
	<b>Total admissible grant for the year 2012-13</b>					<b>582773</b>

  
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