



**Manual under
Right to Information Act, 2005**

**Government of India
MINISTRY OF TRIBAL AFFAIRS
Shastri Bhavan, New Delhi-110115
(As on 23rd August, 2016)**

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Section 4 (I) (b) (i) of Right to Information Act, 2005

Ministry of Tribal Affairs

Particulars of organisation, functions and duties

Brief History

The Ministry of Tribal Affairs was constituted in October 1999 by bifurcation of the Ministry of Social Justice & Empowerment with the objective of providing a more focused attention on the integrated socio-economic development of **the Scheduled Tribes** (STs), in a coordinated and planned manner.

According to the Allocation of Business Rules the Ministry of Tribal Affairs is looking after the following items of work:

1. Social security and social insurance with respect to the Scheduled Tribes.
2. Tribal Welfare: Tribal welfare planning, project formulation, research, evaluation, statistics and training.
3. Promotion and development of voluntary efforts on tribal welfare.
4. Scheduled Tribes, including scholarship to students belonging to such tribes.
5. Development of Scheduled Tribes.

5.A All matters including legislation relating to the rights of forest dwelling Scheduled Tribes on forest land.

NOTE:-The Ministry of Tribal Affairs shall be the nodal Ministry for overall policy, planning and coordination of programmes of development for the Scheduled Tribes. In regard to sectoral programmes and schemes of development of these communities, policy, planning, monitoring, evaluation etc. as also their coordination will be the responsibility of the concerned Central Ministries/ Departments, State Governments and Union Territory Administrations. Each Central Ministry/Department will be the nodal Ministry or Department concerning its sector.

6. (a) Scheduled Areas;
(b) regulations framed by the Governors of States for Scheduled Areas.
7. (a) Commission to report on the administration of Scheduled Areas and the welfare of the Scheduled Tribes; and
(b) Issue of directions regarding the drawing up and execution of schemes essential for the welfare of the Scheduled Tribes in any State.

8. The National Commission for Scheduled Tribes.
9. Implementation of the Protection of Civil Rights Act, 1955 (22 of 1955) and the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989 (33 of 1989), excluding administration of criminal justice in regard to offences in so far as they relate to Scheduled Tribes.

Ministry of Tribal Affairs has a Cabinet Minister since May 2004 and a Minister of State since April, 2008.

Secretary in the Ministry is assisted by two Joint Secretaries and one Joint Secretary & Financial Adviser, one Deputy Director General (Stat.) and one Economic Adviser. The Joint Secretaries, DDG and Economic Advisor in turn are assisted by five Directors, one Joint Director (OL), five Deputy Secretaries, nine Under Secretaries, one Deputy Directors, one Assistant Director, two Research Officers, thirteenth Section Officer.

The Ministry has one Commission, one Public Sector Undertaking and one Cooperative Society under its administrative control, namely,

- i) National Commission for Scheduled Tribes (NCST);
- ii) Tribal Cooperative Marketing Federation of India (TRIFED)
- iii) National Scheduled Tribes Finance & Development Corporation (NSTFDC); and

A brief on these organisations is as below:

National Commission for Scheduled Tribes (NCST):

On the 89th Amendment of the Constitution coming into force on 19th February 2004, the National Commission for Scheduled Tribes has been set up under Article 338A on the bifurcation of the erstwhile National Commission for Scheduled Castes and Scheduled Tribes to oversee the implementation of various safeguards provided to Scheduled Tribes under the Constitution. The Commission comprises a Chairperson, a Vice-Chairperson and three full time Members (including one lady Member). The term of all the Members of the Commission is three years from the date of assumption of charge:

Duties and functions:

Article 338A of Constitution of India has assigned the following duties and functions to the Commission:

- (a) To investigate and monitor all matters relating to the safeguards provided for the Scheduled Tribes under the Constitution or under any other law for the time being in force or under any order of the Government and to evaluate the working of such safeguards;
- (b) To inquire into specific complaints with respect to the deprivation of rights and safeguards of the Scheduled Tribes;
- (c) To participate and advise in the planning process of socio-economic development of the Scheduled Tribes and to evaluate the progress of their development under the Union and any State;
- (d) To present to the President, annually and at such other times as the Commission may deem fit, reports upon the working of those safeguards;
- (e) To make in such reports, recommendations as to the measures that should be taken by the Union or any State for effective implementation of those safeguards and other measures for the protection, welfare and socio-economic development of the

Scheduled Tribes, and

- (f) To discharge such other functions in relation to the protection, welfare & development and advancement of the Scheduled Tribes as the President may, subject to the provisions of any law made by Parliament, by rule specify.

The Commission shall discharge the following other functions in relation to the protection, welfare and development and advancement of the Scheduled Tribes, namely:-

- (i) Measures that need to be taken over conferring ownership rights in respect of minor forest produce;
- (ii) Measures to be taken to safeguard rights of the tribal communities over mineral resources, water resources, etc. as per law;
- (iii) Measures to be taken for the development of tribals and to work for more viable livelihood strategies;
- (iv) Measures to be taken to improve the efficacy of relief and rehabilitation measures for tribal groups displaced by development projects;
- (v) Measures to be taken to prevent alienation of tribal people from land and to effectively rehabilitate such people in whose case alienation has already taken place;
- (vi) Measures to be taken to elicit maximum cooperation and involvement of tribal communities for protecting forests and undertaking social afforestation;
- (vii) Measures to be taken to ensure full implementation of the Provisions of Panchayats (Extension to the Scheduled Areas) Act, 1996 (40 of 1996);
- (viii) Measures to be taken to reduce and ultimately eliminate the practice of shifting cultivation by tribals that lead to their continuous disempowerment and degradation of land and the environment.

National Scheduled Tribes Finance and Development Corporation (NSTFDC)

The NSTFDC has been set up in April 2001 as a Government Company under Section 25 of the Companies Act, 1956 (A Company not for profit). It is the apex institution for financing scheme(s)/project(s) for economic development of the Scheduled Tribes. The broad objectives of NSTFDC are to provide soft loans for identified trades/business/professions and other economic activities of importance, upgradation of skills and to make the existing State Scheduled Tribes Finance & Development Corporations more effective. In furtherance to meet the above objectives, NSTFDC provides loans for viable income generating scheme(s)/project(s) costing up to Rs. 10.00 lakhs per unit/profit centre through the State Channelising Agencies (SCAs) and also provides grants for skills development programmes, besides facilitating upgradation of skills of officers of SCAs through periodic training programmes.

Tribal Cooperative Marketing Development Federation of India Ltd. (TRIFED)

The Tribal Cooperative Marketing Development Federation of India Limited (TRIFED) was set up by the Government of India, in the year 1987. Its prime objective is to provide market development assistance and information to its members for their minor forest produce and surplus agricultural produce operation. The authorised share capital of TRIFED is Rs. 100.00 crores..

The price support to minor forest produce (MFP) and surplus agricultural produce (SAP) are subject to fluctuations. For meeting the unforeseen contingencies of losses because of such fluctuations in the products already procured, the Ministry has been giving financial assistance to TRIFED to set off a part of such losses.

The organisation also promotes sale of tribal handicrafts/handlooms and organic food through Tribes Shop at 9, Mahadev Road (Behind Parliament Street), and duty free shop at Indira Gandhi International Airport, New Delhi.

Addresses/Contacts:

Ministry of Tribal Affairs

(i)	7 th Floor, A-Wing, Shastri Bhavan New Delhi-110001	(ii)	1 st Floor, August Kranti Bhavan, Bhikaji Cama Place, New Delhi-110066.
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Website www.tribal.gov.in

Contact: PIO as per notification and directory of officials given in reply to Section 4(1)(b)(xvi) and 4(1)(b)(xvi)

National Commission for Scheduled Tribes

The Chairperson, National Commission for Scheduled Tribes
B-Wing, 6th Floor, Lok Nayak Bhavan
New Delhi-110003

Tele/FAX: 24625378, 24604689, 24624648, 24654826

Website: www.ncst.nic.in

Tribal Cooperative Marketing Development Federation of India Limited (TRIFED)

The Managing Director
Tribal Cooperative Marketing Development Federation of India Limited
2nd Floor, NCUI Building, 3, Institutional Area, August Kranti Marg
New Delhi-110016

Tele: 26569064, 26968247

FAX: 26866149, 26866926

Website: www.trifed.nic.in

National Scheduled Tribes Finance and Development Corporation (NSTFDC)

The Chairman
National Scheduled Tribes Finance and Development
Corporation NBCC Tower, 5th Floor, Bhikaji Cama Place
New Delhi-110066.

Tele: 26712519, 26712539, 26712562, 26712572,
26172392 FAX: 26712574

Website: www.nstfdc.nic.in

**Section 4 (I) (b) (ii) of
Right to Information Act, 2005
Ministry of Tribal Affairs
Powers and duties of officers and employees**

The Ministry of Tribal Affairs, Government of India, is governed by the provisions contained in the manual of office procedure in regard to its functioning and powers and duties of its officers and employees. Broadly, the powers and duties of the officers and employees of the Ministry are given below:-

- (1) The Ministry is responsible for formulation of policies of the government in relation to business allocated to it and also for the execution and review of those policies.
- (2) For the efficient disposal of business allotted to it, the Ministry is divided into wings, divisions, branches and sections as depicted in the organizational chart.
- (3) The Ministry is headed by a Secretary to the Government of India who acts as the administrative head of the Ministry and principal adviser of the Minister on all matters of policy and administration within the Ministry.
- (4) The work in the Ministry is divided into five wings with a Joint Secretary level officer in charge of each wing. He is vested with the maximum measure of independent functioning and responsibility in respect of the business falling within his wing subject, however, to the overall responsibility of the secretary for the administration of the Ministry as a whole.
- (5) A wing comprises a number of divisions each functioning under the charge of an officer of the level of director/joint director/deputy secretary having branches each under the charge of an Under Secretary or equivalent officer as per the details given in the organizational chart.
- (6) A section is the lowest organizational unit in the Ministry with a well defined area of work. It normally consists of assistants and clerks supervised by a section officer or an equivalent officer. Initial handling of cases (including noting and drafting) is generally done by assistants and clerks who are also known as the dealing hands.

The division-wise details of distribution of work amongst officers of the Ministry are as given below:-

1. **Special Central Assistance:** This Division deals with the following subjects:
 - i) Special Central Assistance to Tribal Sub Plan
 - ii) Inter-Ministerial TSP Coordination
 - iii) Vanbandhu Kalyan Yojana
 - iv) Health and AYUSH issues

2. **Grants :** This Division deals with the following subjects:

- i) Grants under Article 275(1) of the Constitution of India
- ii) Agriculture, Horticulture and other primary sector relating issues.

3. **Education Division:** This Division deals with the following subjects:

- i) Education Development of STs
- ii) Multilateral bodies (UNDP, etc.)

4. **Administration & Establishment Division:** This Division deals with the following subjects:

- i) Establishment and Accounts of Ministry & NCST
- ii) General Administration
- iii) Information Technology (IT)
- iv) Annual Report (Printing & Publication)
- v) Reservation in senior posts
- vi) Vigilance matters.

5. **Non Governmental Organisation Division:** This Division deals with the following subjects:

- i) All NGO Schemes
- ii) Development of Particularly Vulnerable Tribal Groups (PVTGs) related matter.
- iii) PPP.

6. **Integrated Finance Division:** This Division deals with the following subjects:

- i. Finance (IFD)
- ii. Budget including Gender budgeting
- iii. Demands for grants
- iv. Financial performance
- v. Monitoring of outcomes
- vi. Compilation of scheme wise expenditure in North Eastern States
- vii. Audit

7. **Constitutional & Legislative Matters Division:** This Division deals with the following subjects:

- i. Scheduling/De-scheduling work related and Court Cases
- ii. All matters pertaining to atrocities on STs and Regulation
- iii. Legal and Constitutional Matters

8. **MFP/Judicial :** This Division deals with the following subject:

- i) The Tribal Co-operative Marketing Development Federation of India Ltd. (TRIFED)
- ii) Minor Forest Produce (MFP) Marketing

- iii) Judicial Proceedings Monitoring and coordination
- iv) Land and Rehabilitation & Resettlement (R&R) issues

9. **NCST/ R&M Division:** This Division deals with the following subjects:

- i) NCST (incl. Admn. and Reports)
- ii) Governor Report and Conferences
- iii) TACs
- iv) Research & Media
- v) Tribal Carnival

10. **Grievances Division:** This Division deals with the following subjects:

- i) PRIs/PESA
- ii) Public Grievances
- iii) RTI Appeals
- iv) RFD/Citizen Charter
- v) Science & Technology in Tribal Development

11. **Parliament and Coordination:** This Division deals with the following subjects:

- i. Parliament & Inter-Ministerial Committees
- ii. All matters regarding Coordination with Divisions of the Ministry.

12. **Statistics Division:** This Division deals with the following subjects:-

- i) Tribal Statistics
- ii) MoTA Annual Reports
- iii) Scheduled Areas- ITDP/ITDA, MADA, Cluster.
- iv) Evaluation of TD Programmes
- v) Women and Child issues

13. **Policy Analysis:** This Division deals with the following subjects:-

- i) National Tribal Policy
- ii) TRIs
- iii) High Level and other Committees for Tribal development.
- iv) Matters relating to NITI Ayog

14. **Income Generating Scheme:** This Division deals with the following subject:

- i) National Schedule Tribes Finance and Development Corporation & State Tribes Finance and Development Corporation (NSTFDC)
- ii) MSME issues
- iii) Skill Development and Entrepreneurship Matters

15. **Forest Right Act :** This Division deals with all the matters pertaining to Forest Right Act

**Section 4 (I) (b) (iii) of
Right to Information Act, 2005**

Ministry of Tribal Affairs

Procedure followed in decision-making process

The procedure followed in the decision making process including channels of supervision and accountability is as per the Standard Government Instructions contained in Administrative and Financial Acts/Rules/Regulations/Policies etc. Details of some are given under Section 4(I)(b)(iv) & (v).

**Section 4 (I) (b) (iv) of
Right to Information Act, 2005**

Ministry of Tribal Affairs

Norms set for the discharge of functions

In so far as the Administrative norms for the discharge of functions allocated to the Ministry of Tribal Affairs are concerned, the provisions contained in the Manual of Office Procedure are followed. The day to day Administrative functioning is governed by various set of Acts and Rules. Some of the commonly used ones include :-

1. All India Services Rules, etc.
2. Fundamental Rules and Supplementary Rules (FR & SR)
3. Central Civil Services Conduct Rules, 1964
4. Central Civil Services (Pension Rules), 1972
5. Central Services (Medical Attendance) Rules, 1944
6. Central Civil Services leave Rules, 1972
7. Central Civil Services Leave Travel Concession rules
8. Staff Car Rules

Similarly the financial business of the Ministry are executed as per the Financial Rules including the following :-

1. General Financial Rules 2005 as amended from time to time
2. Delegation of Financial Power Rules, 1978 as amended from time to time.
3. Fiscal Responsibility and Budget Management Act and rules made thereunder.

The instructions made by the Government from time to time also govern the financial business.

Section 4 (I) (b) (v) of Right to Information Act, 2005
Ministry of Tribal Affairs
Rules, Regulations, Instructions, Manuals
and Records for discharging functions

The Ministry of Tribal Affairs has enacted the Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Act, 2006 on 31st December, 2007 and the Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Rules, 2007 on 1st January, 2008. However in regard to its day to day functioning this Ministry, like other Ministries/Departments of Government of India, is governed by General Rules and Regulations which are issued by Ministry of Finance/DOPT etc. The set of Rules which govern the Functioning is given below:-

1. Central Secretariat Manual of Office Procedure
2. Fundamental Rules and Secondary Rules (FR&SR)
3. Central Civil Services Conduct Rules, 1964
4. Central Civil Services (Classification, Control & Appeal) Rules, 1965
5. General Financial Rules (GFR)
6. Delegation of Financial Power Rules (DFPRs)
7. Central Civil Services (Pension Rules), 1972
8. Central Services (Medical Attendance) Rules, 1944
9. Central Civil Services leave Rules, 1972
10. Central Civil Services (Leave Travel Concession) Rules.
11. Vigilance Manual

Others are : -

1. List of Scheduled Tribes in relation to the States and the Union Territories as notified from time to time.
2. State Wise list of Scheduled Areas.
3. The Provisions of the Panchayats (Extension to the Scheduled Areas)[PESA] Act, 1996
4. Five Year Plan/Budget Documents.
5. Fiscal Responsibilities and Budget Management Act, 2003 and Rules made there under.
6. Guidelines governing grants under different schemes/ programmes of the Ministry
 - (a) Grants under Article 275(1)
 - (b) SCA to TSP
 - (c) NGO/Coaching/PTG/VTC/Price Support etc.

The copies of the schemes/programmes are available on demand. The salient features of the schemes are enumerated in the enclosed brochure and the Annual Report of the Ministry. The schemes are also available on the website of the Ministry i.e. <http://www.tribal.gov.in>

**Section 4 (I) (b) (vi) of
Right to Information Act, 2005**

Ministry of Tribal Affairs

**A statement of categories of documents that are held by it for its
control**

1. Files relating to the subject/matters handled/dealt in the Ministry as per the Record Retention Schedule
2. Report of the Scheduled Areas and Scheduled Tribes Commission (under the chairmanship of Shri U.N. Dhebar), 1960-61 (Volume-I & Volume-II)
3. Report of the Scheduled Areas and Scheduled Tribes Commission (under the chairmanship of Shri Dileep Singh Bhuria), 2002-2004 (Volume-I, Volume-II & Volume-III)

**Section 4 (I) (b) (vii) of
Right to Information Act, 2005
Ministry of Tribal Affairs**

**Particulars of any arrangement that exists for consultation with, or
representation by, the members of the public in relation to the
formulation of its policy or implementation thereof**

The representations received from the members of public are dealt by the officers dealing with the concerned subjects. The public also have access to the Ministry through its website i.e. Ministry's website through e-mail. <http://www.tribal.gov.in>.

The Ministry also invites comments/views from the members of public/stakeholders from time to time on important issues of policy formulation. For instance, the Ministry invited comments of the public on the draft "Scheduled Tribes (Recognition of Forest Rights) Bill, 2005" and the draft "National Tribal Policy". The Ministry invited comments of the public by placing the same on the Ministry's website through e-mail.

Section 4 (I) (b) (viii) of Right to information Act, 2005

Ministry of Tribal Affairs

A statement of the Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public

1. National Commission for Scheduled Tribes
2. Parliamentary Consultative Committee attached to the Ministry of Tribal Affairs
3. Project Appraisal Committee (PAC) consisting of Secretary (Tribal Affairs) as Chairman with representatives of NITI Aayog, Financial Advisor and representatives of concerned States as members/invitees
4. Research Advisory Committee under the chairmanship of Joint Secretary to decide about the admissibility of giving grant-in-aid to the research agency for a specific project under the scheme of “Supporting of Projects of All India or Inter-state Nature”
5. Complaint Committee in regard to prevention of sexual harassment of women employees at work place.
6. Apex Committee headed by Economic Adviser to examine the proposal of Tribal Research Institutes (TRIs).

The meetings of none of these committees are open to members of public in general.
The minutes of the meetings of the committees are available unless classified.

**Section 4(I) (b) (ix) of
Right to Information Act, 2005
Ministry of Tribal Affairs
Directory of Officers**

1.	Shri Jual Oram Union Cabinet Minister	23388482 (o), 23381499 (o), 23013677(o), 23328870 (R), 23711448(R) 23070577(FAX),
2.	Shri Jaswantsinh Sumanbhai Bhabhor, Minister of State	
3.	Dr Shyam S. Agarwal, Secretary (TA)	23381652
4.	Shri Rajesh Aggarwal, Joint Secretary	23073489
5.	Shri Manoj Kumar Pingua, Joint Secretary	23383622
6.	Shri G. Ramesh Kumar, Joint Secretary	
7.	Smt. Vishu Maini, Deputy Director	26182094
8.	General (Stat.)	
9.	Shri Lal Sanglur, Economic Adviser	26182429
10.	Smt. Sarita Mittal, Joint Secretary & Financial	23382696
11.	Adviser	
12.	Ms. N. Sumati, CCA	23382697
13.	Shri Biswaranjan Sasmal, Director	23070508
14.	Shri H.S. Hora, Technical Director, NIC	23387970
15.	Shri S.Das, Director	23387396
16.	Ms. Honey C.H., Director (Stats)	26182814
17.	Ms. Nivedita, Director	23073706
18.	Shri Gopal Sadhwani, Director	23383965
19.	Shri Roopak Chaudhuri, DS	26182428
20.	Ms. Shyla Titus, DS	23387444
21.	Shri M.D. Kumar, DS	23386893
22.	Shri V. Ashok, Joint Director	
23.	Shri Binod Aggarwal, CA	23381269
24.	Smt. Hirang Thanhli, Scientist 'D' NIC	23387970
25.	Shri Manoj Kumar Jha, US	23387007
26.	Sh. Nadeem Ahmed, US	23073708
27.	Shri Jeevan Kumar, US	23074408
28.	Shri K. Chandra Sekar, US	23386980
29.	Ms. Purnima Tudur, US	26182089
30.	Shri P. K. Sahoo, US	23073709
31.	Shri Uttam Kumar Kar, US	26182429
32.	Smt. Reema Sharma, US	23387187
33.	Shri Asghar Ali, US	23389535
34.	Shri D.N. Mandal, DD	26182094

35.	Ms. Lal Ramdinpuii Renthlei, AD	26182823
36.	Shri Shivdarshan Kuri, AD	
37.	Sh. Rajiv Kumar Singh, S.O.	23383461
38.	Sh. Surinder Pal Sharma, SO	23073709
39.	Sh. Praveen Pandit, SO	23381692
40.	Sh. Shail Kumar, SO	26182429
41.	Sh. S. Padmanabha SO	23386952
42.	Shri Narender Kumar, SO	23386980
43.	Sh. Santosh Kumar, SO	23381903
44.	Shri Dharm Bir Kumar Singh, SO	23387469
45.	Shri Jossy Joseph, SO	23382461
46.	Shri K.V. Ramachandran, SO	23389881
47.	Shri Rajesh Kumar, SO	23387007
48.	Smt. Sunanda Sharma, SO	23385770
49.	Shri Ramesh Kumar Verma , RO	23383728
50.	Shri Dheeraj Chandra Ray, RO	23382461

Section 4 (I)(b)(x) of Right to Information Act, 2005

Ministry of Tribal Affairs

Monthly remuneration received by each of the officers and employees, including the system of compensation as provided in the regulations

S. No.	Name of the Officer	Designation
	Secretary [Rs. 80,000 (Fixed) + Allowances]	
1.	Dr Shyam S. Agarwal	Secretary
	Joint Secretary [Rs. 37,400-67000+10,000 + Allowances]	
2.	Shri Rajesh Aggarwal	Joint Secretary
3.	Shri Manoj Kumar Pingua	Joint Secretary
4.	Smt. Vishu Maini	Deputy Director General (Stat.)
5.	Shri Lal Sanglur	Eco.Adviser
6.	Vacant	Joint Secretary
	Director [Rs.37,400-67,000+8,700 + Allowances]	
7.	Shri Subrata Das	Director
8.	Shri Biswaranjan Sasmal	Director
9.	Ms Nivedita	Director
10.	Smt. C.H. Honey	Director
11.	Vacant	Director
12.	Vacant	Director
	Deputy Secretary [Rs. 15,600-39,100+7600 + Allowances]	
13.	Shri Gopal Sadhwani	Deputy Secretary
14.	Shri Roopak Chaudhuri	Deputy Secretary
15.	Ms. Shyla Titus	Deputy Secretary
16.	Shri M.D. Kumar	Deputy Secretary
	Joint Director [Rs. 15,600-39,100+7,600 + Allowances]	
17.	Shri V. Ashok	Joint Director
18.	Vacant	Joint Director
19.	Vacant	Joint Director
20.	Vacant	Joint Director
	Under Secretary [Rs. 15,600-39,100+6,600 + Allowances]	
21.	Ms. Reema Sharma	Under Secretary
22.	Ms. Purnima Tudu	Under Secretary
23.	Shri P.K. Sahoo	Under Secretary
24.	Shri K. Chandra Sekar	Under Secretary
25.	Shri Nadeem Ahmed	Under Secretary
26.	Shri Jeewan Kumar	Under Secretary
27.	Shri Manoj Kumar Jha	Under Secretary
28.	Shri Uttam Kumar Kar	Under Secretary
29.	Shri Asghar Ali	Under Secretary

	Deputy Director [Rs. 15,600-39,100+6,600 + Allowances]	
30.	Shri D. N. Mandal	Deputy Director
31.	Vacant	Deputy Director
32.	Vacant	Deputy Director
	Sr. Principal Private Secretary [Rs.15,600-39,100+7600+Allowances]	
33.	Shri Malkeet Singh	Sr. PPS
34.	Vacant	Sr. PPS
	Principal Private Secretary [Rs.15,600-39,100+6,600+Allowances]	
35.	Shri Raj Kumar	PPS
36.	Shri R.S.Saroj	PPS
37.	Shri T.S. Negi	PPS
38.	Shri G. Rajesh Kumar	PPS
	Research Officer [Rs. 15,600-39,100+5,400 + Allowances]	
39.	Shri Ramesh Kumar Verma	Research Officer
40.	Shri Dheeraj Chandra Ray	Research Officer
41.	Vacant	Research Officer
42.	Vacant	Research Officer
	Senior Accounts Officer [Rs. 15,600-39,100+5,400 + Allowances]	
43.	Shri G. C. Mudgal	Sr. Accounts Officer
	Joint Director (Official Languages) Rs. 15,600-39,100+7,600	
44.	Vacant	Joint Director
	Assistant Director (Official Languages) [Rs. 15,600-39,100+5,400 + Allowances]	
45.	Shri Shivdarshan Kori	Assistant Director
	Assistant Director [Rs. 15,600-39,100+5,400 + Allowances]	
46.	MS. L. Ramdinpuui Renthlei	Assistant Director
	Section Officer [Rs. 9,300-34,800+4,800/5400 + Allowances]	
47.	Shri Santosh Kumar	Section Officer
48.	Shri Praveen Pandit	Section Officer
49.	Shri Dharm Bir Kumar Singh	Section Officer
50.	Shri Shail Kumar	Section Officer
51.	Shri Narender Kumar	Section Officer
52.	Shri Surinder Pal Sharma	Section Officer
53.	Shri Rajeev Kumar Singh	Section Officer
54.	Smt. Sunanda Sharma	Section Officer
55.	Shri Jossy Joseph	Section Officer
56.	Shri S. Padmanabha	Section Officer
57.	Shri Rajesh Kumar	Section Officer
58.	Shri K.V. Ramachandran	Section Officer
59.	Vacant	Section Officer
	Assistant Accounts Officer [Rs. 9,300-34,800+4,800 + Allowances]	
60.	Shri Vinod Kumar	AAO

	Private Secretary [Rs. 9,300-34,800+4,800/5400 + Allowances]	
61.	Smt. Vidyut Prabha	Private Secretary
62.	Shri Harvinder Singh	Private Secretary
63.	Ms. Madhu Sawhney	Private Secretary
64.	Ms. Deepika Satija	Private Secretary
65.	Shri Lakshmi Narayain	Private Secretary
66.	Vacant	Private Secretary
67.	Vacant	Private Secretary
68.	Vacant	Private Secretary
69.	Vacant	Private Secretary
	Senior Hindi Translator [Rs. 9,300-34,800+4,600 + Allowances]	
70.	Shri Hemant Kumar	Senior Hindi Translator
	Assistant Section Officer [Rs. 9,300-34,800+4, 600 + Allowances]	
71.	Sh. Veer Vikram Singh	Assistant Section Officer
72.	Sh. R.S. Meena	Assistant Section Officer
73.	Smt. Heera Kataria	Assistant Section Officer
74.	Smt.S.K. Jolly	Assistant Section Officer
75.	Shri Ashok Kumar	Assistant Section Officer
76.	Shri K. R. Malik	Assistant Section Officer
77.	Smt. R.B.Batra	Assistant Section Officer
78.	Shri Ram Narayan	Assistant Section Officer
79.	Shri S.G. Timothy	Assistant Section Officer
80.	Ms. Shweta Gautam	Assistant Section Officer
81.	Shri Yogesh Saini	Assistant Section Officer
82.	Ms. Deblina Maity	Assistant Section Officer
83.	Shri P. L. Bairwa	Assistant Section Officer
84.	Shri Ratan Singh	Assistant Section Officer
85.	Shri Brajesh Kumar Singh	Assistant Section Officer
86.	Shri Aditya Gosain	Assistant Section Officer
87.	Ms. Priyanka Kumari	Assistant Section Officer

88.	Shri Sandeep (3869)	Assistant Section Officer
89.	Shri Vikram	Assistant Section Officer
90.	Shri Anurag Sharma,	Assistant Section Officer
91.	Shri Sandeep (3829)	Assistant Section Officer
92.	Shri Subhash Kumar	Assistant Section Officer
93.	Shri Mukesh Kumar Yadav	Assistant Section Officer
94.	Shri Rahul Kumar	Assistant Section Officer
	Senior Accountant (P&AO) [Rs. 5200 - 20,200+2800 + Allowances]	
95.	Shri Mukesh Kumar Meena	Accountant
	Senior Investigator [Rs. 9,300-34,800+4,200 + Allowances]	
96.	Vacant	Senior Investigator
97.	Vacant	Senior Investigator
	Junior Hindi Translator [Rs. 9,300-34,800+4,200 + Allowances]	
98.	Shri Atul Kumar Tiwari	Junior Hindi Translator
99.	Vacant	Junior Hindi Translator
	Legal Assistant [Rs. 9,300-34,800+4,600 + Allowances]	
100.	Vacant	Legal Assistant

Section 4 (I) (b) (xi) of Right to Information Act, 2005

Ministry of Tribal Affairs

Budget allocation of each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made

Budget Allocation

The details of Budget allocation for various schemes/programmes of Ministry for 2016-17 is at Annex.-I

B.E. 2016-17 (Plan & Non Plan)

(Rs. In crore)

S.No.	Name of Scheme	Details of Sub-Schemes	Major Head	Detailed Head	BE 2016-17
1	2	3	4	5	6
1	SCA to Tribal Sub-Plan	Grant	3601	General	821.10
				Capital	351.90
				Total	1173.00
		N.E.Grant	2552	General	52.50
				Capital	22.50
				Total	75.00
		Administrative Exp.	2225	Domestic Travel Exp.	0.00
				Foreign Travel Expenses	0.00
				Office Expenses	1.75
				Professional Services	0.25
				Other charges	0.00
				Total	2.00
		Total			1250.00
2	Article 275(1) of the Constitution	Grant	3601	General	239.20
				Capital	956.80
				Total	1196.00
		N.E.Grant	2552	General	39.80
				Capital	159.20
				Total	199.00
		Administrative Exp.	2225	Domestic Travel Exp.	0.00
				Foreign Travel Expenses	0.00
				Office Expenses	4.50
				Professional Services	0.25
				Other charges	0.25
				Total	5.00
		Total			1400.00
3	TRIBAL INSTITUTION	Support to National/States Scheduled Tribes Finance and Development Corporation	4225	General	0.00
				Capital	70.00
				Total	70.00
		Institutional Support for Development and Marketing of Tribal Products	2225	General	11.20
				Salaries	27.80
				Total	39.00
			3601	General	10.00

				Salaries	0.00	
				Total	10.00	
		Support to Tribal Research Institutes	2225	General	1.00	
				Capital	0.00	
				Total	1.00	
			2552	General	1.00	
				Capital	0.00	
				Total	1.00	
				TOTAL	2.00	
			3601	General	19.00	
				Capital	0.00	
				Total	19.00	
		TOTAL OF SCHEME				140.00

4	UMBRELLA SCHEME FOR DEVELOPMENT OF STs: VAN BANDHU KALYAN YOJANA	Development of Particularly Vulnerable Tribal Groups (PVTGs)	2225	General	2.00
				Capital	0.00
				Total	2.00
			2552	General	4.00
				Capital	0.00
				Total	4.00
			3601	General	84.00
				Capital	110.00
				Salaries	0.00
				Total	194.00
				TOTAL	200.00
		Aid to Voluntary Organisations working for the welfare of STs	2225	General	115.00
				Capital	0.00
				Total	115.00
			2552	General	5.00
				Capital	0.00
				Total	5.00
				TOTAL	120.00
		Monitoring and Evaluation	2225	General	4.50
				Others	3.50
				Total	8.00
		World Bank Project- Improving Development Programmes in the Tribal Areas	2225	Domestic Travel Expenses	0.00
				Foreign Travel Expenses	0.00
				Office Expenses	0.00
				Publications	0.00
				Other Administrative Expenditure	0.00

				Professional Services	0.39
				Other Charges	0.00
				Total	0.39
		Minimum Support Price for Minor Forest Produce (MSP for MFP)	2225	General	27.00
				Capital	20.00
				Salaries	0.00
				Total	47.00
			3601	General	101.00
				Capital	10.00
				Total	111.00
				Total	158.00
		Tribal Festival and Research information and mass Education	2225	Advertising and Publicity	2.00
				General	2.00
				Capital	0.00
				Other Charges	13.39
				Total	17.39
		Van Bandhu Kalyan Yojana	3601	General	1.00
				Capital	0.00
				Total	1.00
		TOTAL OF SCHEME			504.78

5	UMBRELLA SCHEME FOR DEVELOPMENT OF STs: TRIBAL EDUCATION	Umbrella Scheme for Education of ST Children	2225	General	0.00
				Scholarships	0.00
				Capital	0.00
			2225 (Admin.Exp.)	Domestic Travel Expenses	1.00
				Foreign Travel Expenses	0.00
				Office Expenses	1.00
				Professional Services	1.00
				Other Charges	2.00
				Total	5.00
			2552	General	160.00
				Capital	5.00
				Total	165.00
			3601	General	1269.22
				Capital	15.00
				Total	1284.22
				TOTAL	1454.22
		National Fellowship and Scholarship for Higher Education of ST Students	2225	General	0.00
				Scholarships	50.00
				TOTAL	50.00

		Scholarship to the Student of ST for studies abroad	2225	General	1.00
				Capital	0.00
				TOTAL	1.00
		TOTAL OF SCHEME			1505.22

		Grand Total	4800.00

SUMMARY OF SCHEME WISE BUDGET ESTIMATES 2016-17

		SL NO.	HEAD		AMOUNT(Rs.in Crores)
		1	2013		0.00
		2	2225		292.78
		3	2251		0.00
		4	2552		449.00
		5	3601		3988.22
		6	4225		70.00
				TOTAL	4800.00
		1		General	2970.52
		2		Capital	1720.40
		3		Salaries	27.80
		4		Scholarship	50.00
		5		Expenses	
			i	Domestic Travel Exp.	1.00
			ii	Foreign Travel Exp.	0.00
			iii	Advertisement & Publicity	2.00
			iv	Office Exp.	7.25
			v	Professional Services	1.89
			vi	Other Exp.	19.14
			vii	Other Admin. Exp.	0.00
			viii	Publications	0.00
				TOTAL	4800.00

Section 4 (I) (b) (xii) of Right to Information Act, 2005

Ministry of Tribal Affairs

The manner of execution of subsidy programme, including the amounts allocated and the details of beneficiaries of such programmes

Under the programmes/schemes of the Ministry of Tribal Affairs, no subsidy component is involved. The release of grants to the eligible agencies is governed by the provisions of the concerned scheme/programme.

**Section 4 (I) (b) (xiii) of Right to
Information Act, 2005**

Ministry of Tribal Affairs

*Particulars of recipients of concessions,
permits or authorisations granted by it*

Not applicable

Section 4 (I) (b) (xiv) of Right to Information Act, 2005

Ministry of Tribal Affairs

Details in respect of the information, available to or held by it, reduced in an electronic form

1. Annual Report 2015-16 of the Ministry of Tribal Affairs
2. Guidelines of Schemes/Programmes of the Ministry of Tribal Affairs
3. List of Scheduled Areas (V & VI Schedule)
4. List of Scheduled Tribes
5. List of Particularly Vulnerable Tribal Groups (PTGs)
6. Procedure for Issue of Scheduled Tribes Certificate
7. Procedure for Inclusion in or Exclusion from the list of Scheduled Tribes
8. Constitutional Guarantees for Scheduled Tribes

Section 4 (I) (b) (xv) of Right to Information Act, 2005

Ministry of Tribal Affairs

Particulars of facilities available to citizens for obtaining information

Library

The Ministry of Tribal Affairs does not have any public library or reading room for public use.

Website

Website of the Ministry of Tribal Affairs <http://www.tribal.gov.in> can be accessed for details regarding all the schemes/programmes of the Ministry of Tribal Affairs including the proforma (downloadable) for submitting the applications under the various schemes/programmes implemented by the Ministry of Tribal Affairs.

Section 4 (I) (b) (xvi) of Right to Information Act, 2005

Ministry of Tribal Affairs

Name and designation and other particulars of Public Information Officers

Necessary notifications have been issued designating CPIO and Appellate Authorities under RTI Act, 2005. Details of Appellate Authority and CPIOs are available on the Website of the Ministry of Tribal Affairs.